

# **The Industrial Development Board of the Town of Oakland Tennessee**

## **Regular Meeting**

### **Meeting Minutes**

**May 19, 2026**

*Held at Town of Oakland City Hall, 170 Doss Circle, Oakland Tennessee 38060*

*Present: Chairman Jana Green,*

*Directors: Vinny Bleau, Aron Pullen, Blake Daigle,*

*Also Participating: Jon Crisp – Advisor*

- 1. Call to Order by Chairman Jana Green 6:05pm**
- 2. Prayer and Pledge of Allegiance to the American Flag.**
- 3. Roll Call – Vinny Bleau – Secretary, A Quorum was established. (Not Present Jay Edwards, Aron Pullen)**
- 4. Motion to approve May Agenda (Witt/Daigle) - Unanimous vote**
- 5. Motion to approve amended April minutes amended for correction of Paul Witt and Blake Daigle attendance (Witt/Daigle).**
- 6. Effective 5/12/26, Vice Chair Ken Sutton resigned from the Oakland IDB.**
- 7. Jana Green motion to open nominations for Vice Chair.**
- 8. Bleau nominates Blake Daigle, motion seconded by Daigle**
- 9. Jana Green motion to vote for Daigle for Vice Chair (Bleau second).**
- 10. Voice vote for Blake Daigle - unanimous**
- 11. Public comments: Comments revolved around IDB funds and expenses going forward.**
- 12. Josh Lawhead resigned from IDB**
- 13. Discussion on Interlocal Agreement with Fayette County was tabled until IDB gets a new attorney.**
- 14. Jon Crisp opens discussion on 3 lawyer recommendations: Patricia Adrian of Harris Shelton, William Brantley of Harris Shelton, and Justin Starling of Bass Berry Sims. Discussed possible legal fees. Jon said he was able to work with lawyers in the past for \$225/hour. Any businesses that get a TIF from IDB will pay their own legal expenses to the IDB. Jana Green asked Jon to reach out to each candidate for the interest. Board would then bring final candidate/s to IDB meeting for public hearing. Goal is to have an attorney in place by the June meeting.**
- 15. Motion to bring in attorneys for interviews by June meeting (Witt/Daigle)-vote unanimous**
- 16. Executive Director Jon Crisp will get personal liability coverage of up to \$1,000,000. IDB was added to the town's insurance policy.**
- 17. Motion to approve employment agreement with Jon Crisp with start date of May 1, 2026 (Diagle/Witt) – unanimous vote.**

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18. Discussion on budget and need for IDB to get an auditor. Possible audit expense was discussed. Recommended to go to the Tennessee Comptroller's website to find other IDBs and who they have used for auditors. It was discussed the IDB may need to hire someone and/or have trainings on public accounting for record keeping.
19. Physical office supply needs were discussed. Jon Crisp has quotes for office equipment. Jana asks Jon to get one more quote and to bring back by next meeting a ranking of what equipment is priority due to cost concerns from IDB. It was mentioned the IDB is tax-exempt and would save money on current bids by removing the sales taxes. Green asks town manager to send the IDB the town's policy on purchasing supplies. Jon Crisp will ask Mtask as well.
20. Office keys for new office. Jon Crisp, Jana Green, and Blake Daigle will each have a key.
21. Open discussion on what a conduit lender is and the role the IDB plays in TIF projects/funding. Once IDB approves projects, Oakland Planning Commission, Board of Mayor and Alderman, and Fayette County would need to approve the project as well.
22. June 9, 2026 is next meeting at Oakland Town Hall.
23. Motion to adjourn (Daigle/Witt) – unanimous.

Jana Green

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Jana Green - IDB Chairman  
May 19, 2026

Vinny Bleau

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Vinny Bleau - IDB Secretary  
May 19, 2026