

The Industrial Development Board of the Town of Oakland Tennessee

Regular Meeting

Meeting Minutes

June 9, 2026

Held at Town of Oakland City Hall, 170 Doss Circle, Oakland Tennessee 38060

Present: Chairman Jana Green,

Directors: Vinny Bleau, Aron Pullen, Blake Daigle, Paul Witt, Jay Edwards

Call to Order by Chairman Jana Green 6:00pm

- 1. Prayer and Pledge of Allegiance to the American Flag.**
- 2. Roll Call – Vinny Bleau – Secretary, A Quorum was established. (Not Present: Jon Crisp)**
- 3. Motion to approve May Agenda (Daigle/Witt) - Unanimous vote**
- 4. May minutes approval moved to July meeting – no hard copies for review due to Jon Crisp absence.**
- 5. Checking account update: Aron said opening balance according to First Citizens will be \$50,000. Budget Committee setup will be delayed until Town approves their FY26-27 budget to see what funding IDB will have to operate with.**
- 6. Introduction of Patricia Adrian of Harris Shelton for consideration to be IDB attorney.**
Questions from IDB members revolved around conflicts of interest, experience with TIFs, and hourly rates. Adrian stated she does not have any conflicts of interest. She has done about 7-8 TIFs and around 50 PILOTs. She has used Younger and Associates for economic impact analysis. She can provide IDB with TIF training, Roberts Rules of Order training, and draft TIF policies for IDB. The IDB expressed we would like TIF training to be done in a public setting for transparency for the citizens. Her rate for IDB meeting will be \$375/hour. Any project-related work will be \$400/hour but that is charged to the developer. Adrian will bill IDB quarterly. Jana Green will draft an engagement letter for IDB to consider approving with Adrian at the July meeting.
- 7. Item number 10, Motion to approve the authorized signers for the IDB checking account (Edwards/Witt)-unanimous vote.**
- 8. With Jon Crisp absent, Chair Green provided a brief update on TIF proceeds and use of funds for town. IDB office supply quotes are still being finalized. She recommended Jon Crisp give IDB a priority list of must haves for the IDB office. IDB will likely adopt town purchasing policy. Budget Committee will be discussed at next meeting once IDB has a better idea of what funds we have to operate with for the next fiscal year.**
- 9. July 8, 2026 is next meeting at Oakland Town Hall.**
- 10. Motion to adjourn (Daigle/Pullen) – unanimous.**

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Jana Green

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Vinny Bleau

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