

Mayor & Board of Aldermen – Regular Meeting

Meeting Minutes

February 19, 2026

Present: Mayor Adrain Wiggins
Vice Mayor Cates
Aldermen Austin, Bailey, Campbell and LaBudde

Prayer and Pledge of Allegiance to the American Flag

1. Call to order by Mayor Wiggins

2. Establish Quorum

All present

3. Prayer & Pledge of Allegiance to the American Flag

4. Approval of Agenda

Vice Mayor Cates requested the following change to the agenda:

1. Add Item: December 18, 2026 Regular Meeting Minutes, under V Reading and Correction/Approval of Minutes

Town Manager Ellis requested the following change:

1. Remove Item B: Ordinance 26-03 Billing Procedures and Rates, under XIII New Business: Ordinance First Reading

Vice Mayor Cates made a motion to approve the agenda as amended. Alderman Campbell seconded the motion. All in favor, none opposed. The motion passed.

5. Reading and Correction/Approval of Minutes

December 18, 2025– Regular Board Meeting Minutes

Vice Mayor Frank Cates requested December 18, 2025 Regular Meeting minutes to reflect clarification, in that the Town Recorder is indeed an employee of the town who is appointed by the Mayor and Board of Aldermen.

Vice Mayor Cates made a motion to approve December 18, 2025 Regular Meeting minutes with the proposed amendment. Alderman Austin seconded the motion. All in favor, none opposed. The motion passed.

December 18, 2025– Special Call Meeting Minutes

Vice Mayor Cates made a motion to approve. Alderman Bailey seconded the motion. All in favor, none opposed. The motion passed.

January 8, 2026 – Works Session Minutes

Alderman Labudde made a motion to approve. Alderman Campbell seconded the motion. All in favor, none opposed. The motion passed.

January 15, 2026 – Regular Board Meeting Minutes

Vice Mayor Cates made a motion to approve. Alderman Labudde seconded the motion. All in favor, none opposed. The motion passed.

February 5, 2026 – Work Session Minutes

Alderman Labudde made a motion to approve. Vice Mayor Cates seconded the motion. All in favor, none opposed. The motion passed.

6. Special Item:

None

7. Citizens' Comments:

Constance Howell – Representing “A Better Oakland” Organization - Expressed gratitude in the full Board Meeting packets being placed on the website prior to each board meeting. The organization requested the board to reconsider any plans for spending, related to items on the February 19, 2026 agenda. Ms. Howell also referred to an email dated January 21, 2026 that was sent to the Mayor and Board, and to the town manager from the organization, with which no one provided a response. Ms. Howell addressed Town Attorney Minor in clarifying his position as being appointed. She then proceeded to speak to his duties to the town and its citizens; and lastly, inquired Attorney Minor if he is familiar with any mismanagement of funds.

Karen Doyle – Maple Street – inquired of the board’s plan to pave the street she resides on. She also stated there are manhole covers approximately 2 inches above the pavement that require attention. She advised that she had spoken with Town Manager Ellis on 2 occasions, resulting in no answers.

Loren Hebert – Chickasaw Trace – questioned why the Mayor is more concerned with developers’ walking away from Oakland than he is with the concerns of those who elected him. He recommended (1) a 1-year moratorium be placed on residential and commercial development to avoid residential/community instability; and (2) Increase the developer’s tap fees, if a moratorium isn’t doable; and (3) instead of reacting when things are broken, layout a 5 to 15-year infrastructure plan; and (4) address the overcrowding in Oakland’s schools.

Richard Olsen – Burr Oak - Questioned the board if they had reviewed the fireworks bid packet, as he had brought it to their attention at the work-session that 1 vendor failed to note their pricing. Mr. Olsen inquired about the Purchasing Policy related to the dollar amount when a P.O. is required. Lastly, he thanked Parks & Rec Director Weston for the forward thinking in requesting a 3-year bid on the fireworks contract.

8. Communications from the Mayor

Mayor Wiggins established that the “Citizen’s Comments” portion of each meeting is a means for citizens to address the aldermen, not to ask questions anticipating feedback. He continued stating the board takes notes and through the course of the meeting, questions will be answered, and if not, see the appropriate person after the meeting. He reminded all that in a workshop public comments and input are welcomed.

Mayor Wiggins encouraged anyone interested in the town’s financials to attend the budget meetings and work sessions that are held in the spring.

Mayor Wiggins stated he was unaware of any negative comments coming from the board. He continued that negative comments on social media tend to drive away potential businesses and stated that a third big box store was lost within the last 2 weeks.

In response to increasing tap fees, he reiterated that Oakland’s tap fees exceed what the state law allows.

Mayor Wiggins then yielded his remaining time to Attorney Minor asking if he had any comments that he would like to address. With nothing more, the meeting moved forward.

9. Communication from the Aldermen

Alderman Labudde questioned Ms. Howell of “A Better Oakland”, how many members make up the group; and, if she had any legal or paralegal experience. Ms. Howell answered 15 members and no.

Alderman Bailey thanked all in attendance.

10. Department Head Reports

Alderman Austin complimented the Directors of Water and Sewer on their January 2026 reports.

11. Town Manager’s Report

Town Manager Ellis stated he would provide Mr. Olsen with the updated Purchasing Policy, and in response to Mrs. Doyle’s street paving question, he stated that the Street Improvement Bids will be opened March 2nd. and Maple Street will be added as a change order once the contract is awarded. He assured her the paving project, including Maple Street, would be done this summer; and, the funds are in place and available. He apologized for not reaching out to her.

Town Manager Ellis made the board aware of a meeting he had with Attorney Minor and Attorney Lawhead regarding the Industrial Development Board (IDB). He suggested a work session to update the

board. Attorney Minor agreed, stating it was important to have the board to weigh in on how much control the Town of Oakland and its board want to maintain over the IDB.

12. Old Business: Ordinances Second and Final Reading w/ Public Hearings

A. Ordinance 26-01 – Amending The Town of Oakland Municipal Code Title 2, Adding Chapter 3: Creating A Construction Board of Appeal– Duties & Responsibility

Mayor Wiggins opened the floor to a Public Hearing. With no one approaching to speak, the Public Hearing was closed.

A motion to hear Ordinance 26-01 was made by Alderman Austin and seconded by Alderman Bailey.

Code Director McDonald explained the Construction Board of Appeals is designed to provide appeals resource for contractors or builders, who wish to challenge administrative or enforcement methods and interpretation of the code. This is a requirement by the State of Tennessee that must be met prior to allowing Oakland’s Code Enforcement Department to perform in-house electrical inspections.

A motion to approve the 2nd Reading of Ordinance 26-01 was made by Vice Mayor Cates. The motion was seconded by Alderman Campbell. All voted in favor, none opposed. The 2nd Reading of Ordinance 26-01 passed.

13. New Business: Ordinances First Reading

A. Ordinance 26-02 – Amending The Town of Oakland Municipal Code Title 12, Electrical Code – GFCI Protection

A motion to hear Ordinance 26-02 was made by Vice Mayor Austin and seconded by Alderman Austin.

Mr. Ellis stated this also, is a requirement of the State of Tennessee that must be met prior to allowing Oakland’s Code Enforcement Department to perform in-house electrical inspections.

A motion to approve the 1st Reading of Ordinance 26-02 was made by Alderman LaBudde. The motion was seconded by Alderman Bailey. All voted in favor, none opposed. The 1st Reading of Ordinance 26-02 passed.

B. Ordinance 26-03 – Amending The Town of Oakland Municipal Code Title 18, Chapter 1, Section 18-111 - Billing Procedures and Rates

Removed from agenda

14. Consideration of Resolutions: Old Business

None presented

15. Consideration of Resolutions: New Business

A. Resolution 26-02 – Establishing an HVAC Permit Fee for New and Replaced Units

Alderman Bailey made a motion to hear Resolution 26-02.

Code Director McDonald explained that Oakland is currently collecting its HVAC permit fee on the mechanical permit that is issued to the contractor. However, the State of Tennessee requires a separate permit and permit fee. Mr. McDonald stated this is a requirement of the State of Tennessee that must be met prior to allowing Oakland's Code Enforcement Department to perform in-house electrical inspections.

A motion was made by Vice Mayor Cates to approve Resolution 26-02. The motion was seconded by Alderman LaBudde. All voted in favor, none opposed. Resolution 26-02 passed.

B. Resolution 26-03 – Awarding Bid for Drainage Repair – 220 Winding Creek

Alderman LaBudde made a motion to hear Resolution 26-03.

Town Manager Ellis stated this project was put out for bids, with the bids opened on January 2nd. The bid tabulation sheet attached indicates a typo in the address (210 Winding Creek). The correct address for the repair is 220 Winding Creek. Staff recommend the bid to be awarded to the low bidder, Morris Contracting, LLC. in the amount of \$36,300 (thirty-six thousand, three hundred dollars), who has performed work successfully for the town in the past.

A motion was made by Alderman LaBudde to approve Resolution 26-03. The motion was seconded by Vice Mayor Cates. All voted in favor, none opposed. Resolution 26-03 passed.

C. Resolution 26-04 - Authorizing Solicitation for Bids - Water Meter Upgrades

Vice Mayor Cates made a motion to hear Resolution 26-04.

Town Manager Ellis stated this project is anticipated for next fiscal year (2027) and will be budgeted accordingly. He presented that there are a tremendous number of failures occurring with current water meters which is causing an increase workload on the short-staffed department.

A motion was made by Vice Mayor Cates to approve Resolution 26-04. The motion was seconded by Alderman LaBudde. All voted in favor, none opposed. Resolution 26-04 passed.

D. Resolution 26-05 – Authorizing Solicitation for Bids – Hydrant Maintenance Contract

Alderman Bailey made a motion to hear Resolution 26-05.

Town Manager Ellis stated the current vendors' contract will soon expire and it is time to put it back out for bids.

A motion was made by Alderman Austin to approve Resolution 26-05. The motion was seconded by Alderman Campbell. All voted in favor, none opposed. Resolution 26-05 passed.

E. Resolution 26-06 – Awarding 3-Year Contract for July 4th Fireworks

Vice Mayor Cates made a motion to hear Resolution 26-06.

Town Manager Ellis inquired of Parks Director Chase Weston his recommendation based on the summary sheet provided to the Board. Mr. Weston suggested Pyro-Show, stating they provided an exceptional display during Oakland's 2025 July 4th event.

A motion was made by Vice Mayor Cates to approve Resolution 26-06, accepting staff's recommendation in awarding the contract to Pyro-Show. The motion was seconded by Alderman Campbell. All voted in favor, none opposed. Resolution 26-06 passed.

Note - During the discussion it was established that all quotes included pricing.

F. Resolution 26-07 – Assignment of Aldermen Position Numbers

Alderman LaBudde made a motion to hear Resolution 26-07.

Town Manager Ellis stated due to a Charter Amendment, Assignment of Alderman Positions is now required.

A motion was made by Alderman LaBudde to approve Resolution 26-07. The motion was seconded by Alderman Campbell. All voted in favor, none opposed. Resolution 26-07 passed.

G. Resolution 26-08 – Extreme Weather Utility Rate Adjustment

Vice Mayor Cates made a motion to hear Resolution 26-08.

Town Manager Ellis requested the Board to consider a one-time credit for Oakland Water customers that meet the criteria of those who reside within the Oakland city-limits; and exceed a 2,500-gallon threshold during January 2026 usage period. He stated that the unusually freezing temperatures forced customers to drip faucets for days. In passing Resolution 26-08, it would provide customers with a bit of relief. It was expressed the impact will be on the Water Fund only, if approved.

A motion was made by Vice Mayor Cates to approve Resolution 26-08. The motion was seconded by Alderman Austin. A roll-call vote was taken with the following results: Alderman Campbell – Yes, Alderman Austin – Yes, Alderman LaBudde – Yes, Alderman Bailey – Yes, Vice Mayor Cates – Yes. All voted in favor, none opposed. Resolution 26-08 passed.

H. Resolution 26-09 – Land Use Moratorium

Alderman LaBudde made a motion to hear Resolution 26-09.

Town Manager Ellis stated staff is proposing a 6-month moratorium on processing and approvals of applications for mobile home parks and mobile homes within the Town of Oakland.

A motion was made by Alderman LaBudde to approve Resolution 26-09. The motion was seconded by Alderman Campbell. All voted in favor, none opposed. Resolution 26-09 passed.

16. Other Items of Business:

A. Establish A Date and Time For Work Session

A work- session was scheduled for March 12, 2026 at 6 pm
Discussion topic: IDB. Contact Mr. Ellis if there are other items that need to be added.

B. Board Approval -Past Due Invoices

Vice Mayor Cates made a motion to approve both invoices presented. Alderman LaBudde seconded the motion. All voted in favor, none opposed. The motion passed.

17. Meeting Adjourned

Alderman LaBudde made a motion to adjourn the meeting.

Date: February 19, 2026

Adrian Wiggins, Mayor

ATTEST:

K. Yvonne Bullard, Town Recorder

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Mayor & Board of Aldermen –Work-Session @ 6:00PM

Minutes

- March 11, 2026

Present: Mayor Adrian Wiggins
Vice Mayor Cates
Aldermen Marilyn Austin, Dan Bailey, Harry Campbell, & LaBudde

1. Call to Order

Mayor Adrian Wiggins called the meeting to order.

2. Prayer & Pledge of Allegiance

Vice Mayor Cates

3. Others Present

Town Manager Ellis & Recorder Bullard & Oakland Department Directors: Lorie Rice, Ed Courton, Joe McDonald, Chase Weston, Steve Walls. Supervisor: Larry Gaines and Stephen Hathcock

4. Citizens Comments

None to speak

5. Items of Discussion

- A. Industrial Development Board
- B. Business Restriction
- C. Town Properties
- D. TN Soccer Academy, LLC
- E. Fire Department Equipment

6. Adjourn

Mayor Wiggins adjourned the meeting @7:48pm

Date: March 11, 2026

Adrian Wiggins, Mayor

K. Yvonne Bullard, Town Recorder

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RESOLUTION 26-10

A RESOLUTION OF THE TOWN OF OAKLAND, TENNESSEE AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT FOR WATER LEAK PROTECTION INSURANCE

WHEREAS, The Town of Oakland Water/Sewer Utility Department is organized and established pursuant to the laws of the State of Tennessee for the purposes of operating a municipal water/sewer supply and distribution system; and

WHEREAS, the Town experiences a certain amount of revenue losses on customers water/sewer accounts each year as a result of leaks and desires to decrease the economic loss in order to more efficiently service its customers; and

WHEREAS, Water Leak Relief LLC is a Tennessee Limited Liability Company in the business of providing leak protection insurance to each utility customer for the purpose of paying unexpectedly high water/sewer bills that result from leaks; and

WHEREAS, this agreement is deemed to be in the public's best interests.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF MAYOR AND ALDERMEN OF THE TOWN OF OAKLAND, TENNESSEE AS FOLLOWS:

SECTION 1: The Mayor of the Town of Oakland is hereby authorized to execute an agreement with Water Leak Relief, LLC. for the period beginning ____, 2026 through ____, 20__ with an additional __-year option if both parties mutually agree in writing.

SECTION 2: The Town of Oakland shall enroll all water/sewer customers in the Water/Sewer Leak Relief program at the rate of \$ ____ for residential customers, \$ ____ for single occupancy commercial customers, and \$ ____ for multiple occupancy commercial customers.

SECTION 3: Customers will have the capability to opt out of this agreement, understanding that doing so: (1) obligates the customer to pay the entire bill should a leak occur and (2) there are no additional adjustments available through the Town.

_____ made a motion to ____ Resolution 26-10. ____ seconded the motion. __ in favor, __ opposed. Resolution 26-10 ____.

Done by order of the Board of Mayor and Aldermen of the Town of Oakland, Tennessee this __ day of __, 2026.

Adrian Wiggins, Mayor

ATTEST:

K. Yvonne Bullard, Town Recorder



Town of Oakland

170 Doss Cir, Oakland, TN 38060

Water Leak Relief exists to ease the burden associated with water and sewer leaks. As a participant in our program, customers will be eligible for a benefit claim in the case of a qualifying water leak. This is an optional program. If a customer chooses not to be enrolled in the Water Leak Relief program, they may opt out by calling toll free **1-855-426-7655**.

Leaks cost us- *not you or your customers!*

You can provide the following coverages to better protect your customers and your utility:

- **WATER LEAK RELIEF**

Excess water bill relief in the case of a qualifying water leak

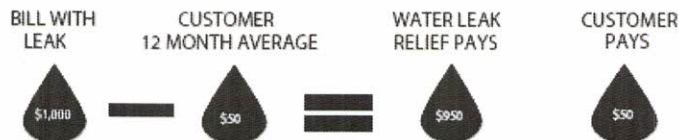
We will pay the difference between your customer's average monthly water bill, based on the last 12 months, and the qualifying water leak bill amount, up to the utility's coverage limit amount. This keeps money in your customer's pocket and revenue in your bottom line.

- **SEWER LEAK RELIEF**

Excess sewer bill relief in the case of a qualifying sewer leak

We will pay the difference between your customer's average monthly sewer bill, based on the last 12 months, and the qualifying sewer leak bill amount, up to the utility's coverage limit amount. This keeps money in your customer's pocket and revenue in your bottom line.

Example: Your water bill with the leak is \$1,000.00. The average of your water bills for the last twelve (12) months is \$50.00. You will pay the Utility \$50.00 and Water Leak Relief will pay the Utility \$950.00.



~ADDITIONAL SERVICES AVAILABLE~

- **WATER LINE RELIEF**

Repair bill relief in the case of a qualifying water line break

We will pay water line repair bills for qualifying water line breaks, up to the \$10,000 service limit. When a water line breaks, your customer can have peace of mind in knowing that they have line relief.

- **SEWER LINE RELIEF**

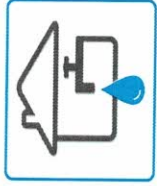
Repair bill relief in the case of a qualifying sewer line break

We will pay sewer line repair bills for qualifying sewer line breaks, up to the \$10,000 service limit. When a sewer line breaks, your customer can have peace of mind in knowing that they have sewer relief.



**WATER
LEAK
RELIEF**

**WATER LEAK RELIEF
PROGRAM IMPLEMENTATION**



WATER
LEAK
RELIEF

WATER LEAK RELIEF & SEWER LEAK RELIEF

Bill
With
Leak

\$1,000

—

Customer
12 Month
Average

\$50

=

Water
Leak
Relief
Pays

\$950

Customer
Pays

\$50

Water Leak Relief pays the difference between the water leak bill amount, up to coverage limit, and average monthly bill, based on previous 12 months.

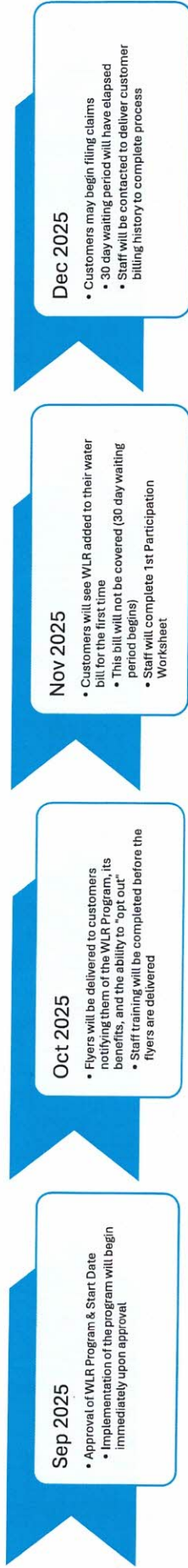
All participating utilities' customers are enrolled. Customers may opt out by calling our toll free number.

If you had a leak and your water bill with the leak is \$1,000 and the average of your last 12 water bills is \$50.00. You would pay the Utility \$50.00 and Water Leak Relief will pay the Utility the remaining \$950.00.

LEAKS COST US, NOT YOU OR YOUR CUSTOMERS!

EXAMPLE

WATER LEAK RELIEF PROGRAM TIMELINE





CUSTOMER FLYERS



Beginning on _____ customers will be enrolled into the Water Leak Relief program. As a participant in our program, you will be eligible for a benefit claim in the event of a qualifying water leak. This is an optional program. If you choose not to be enrolled in the Water Leak Relief program, you may opt out by calling toll free **1-855-426-7655**.

Leaks cost us- *not you!*

See below for program information. Policy terms & conditions are available upon request.

As a program participant, you are allowed up to two benefit claims, per 12-month period, for qualifying water leak. Your benefit claim coverage limit is \$ _____ per qualifying leak.

The benefit claim amount is based on the difference between your average monthly bill (based on the last 12 months) and your water leak bill amount. To qualify a leak must cause your bill to exceed, at minimum, double your average monthly bill amount (based on the last 12 months). Participants are subject to an initial 30 day waiting period before benefit claims can be made. Program is subject to Terms & Conditions

Example: Your water bill with the leak is \$1,000.00. The average of your water bills for the last twelve (12) months is \$50.00. You will pay the Utility \$50.00 and Water Leak Relief will pay the Utility \$950.00.



Participation in the Water Leak Relief program is optional. If you choose not to participate, you may opt out by calling toll free **1-855-426-7655**.

****IMPORTANT NOTICE****

If you choose to opt out of the program, your utility will not adjust your bill in case of a water leak.

www.waterleakrelief.com

MONTHLY FEE WATER LEAK RELIEF

Residential \$ _____

Commercial \$ _____
Single Occupancy

Commercial \$ _____
Multiple Occupancy

ADDITIONAL SERVICE PROGRAMS

Water Line Relief and/or Sewer Line Relief: Participants in the Water/Sewer Line Relief program are eligible for up to \$10,000 in qualifying water/sewer line break repairs. This service can be added by calling **1-855-426-7655**.

WATER LINE and/or SEWER LINE RELIEF

Residential \$ _____ / \$ _____

Commercial \$ _____ / \$ _____
Single Occupancy

Commercial \$ _____ / \$ _____
Multiple Occupancy

- The example of the customer flyer above will be distributed to each water customer. Water Leak Relief has the ability to mail the flyer, but including it with the customers' water bill adds a level of validation to lessen the number of phone calls to the utility asking if the program is legitimate.
- If Water Leak Relief is mailing the flyers, we will need a mailing list including customer "billing" address to mail the flyers and ensure accuracy.
- Flyers will be mailed anywhere from 30 to 90 days before the start date of the program, after approval. We will rely on the discretion of the council to determine the desired lead time.



FEE LINE ITEMS FOR BILLING

MONTHLY FEE

WATER LEAK RELIEF

Residential \$ _____

Commercial \$ _____
Single Occupancy

Commercial \$ _____
Multiple Occupancy

ADDITIONAL SERVICE PROGRAMS

Water Line Relief and/or Sewer Line Relief: Participants in the Water/Sewer Line Relief program are eligible for up to \$10,000 in qualifying water/sewer line break repairs. This service can be added by calling
1-855-426-7655.

WATER LINE and/or SEWER LINE RELIEF

Residential \$ _____ / \$ _____

Commercial \$ _____ / \$ _____
Single Occupancy

Commercial \$ _____ / \$ _____
Multiple Occupancy

- Each Utility will need to work with their billing software provider to ensure that all available fee line items can be included on the water bill.
- Most software providers are familiar with the Water Leak Relief program and the necessary billing requirements. WLR will gladly work with the utility and their software provider to establish the billing capabilities needed.
- Immediately after approval of the WLR Program, the Utility will need to contact their software provider to begin process of adding the fee line items seen in the example provided.



CUSTOMER OPT OUT FORM

- Water Leak Relief provides a toll-free number for customers to conveniently opt out of the program if they wish. Our Customer Service Team will read a brief disclaimer to a customer that wishes to opt out of the program, explaining their high-water bills caused by leaks will no longer be adjusted by the Utility, or WLR. All calls are logged and recorded to ensure accuracy and provide the best customer service.
- The opt out form below can be used to assist those customers that do not wish to call. We ask that the form be completed and returned to WLR. We will keep a record of the opt out forms just as we do the calls to ensure accuracy.



Customer Opt Out Form

You have the right to opt out of Water Leak Relief. Please read the following statement to ensure your understanding of what opting out of this service will mean for you.

Customer Name:	
Phone Number:	

Address:		
City:	State:	Zip Code:

If you have a qualifying leak resulting in a high water bill, Water Leak Relief will pay the difference between your high water bill and the average of your last 12 monthly water bills. Water Leak Relief will pay your utility company the difference up to your benefit limit, which is \$ _____, two times per year. You would only be responsible for your normal water bill and any amount over your benefit limit.

Once you opt out of Water Leak Relief, your high water bill will no longer be eligible for adjustment.

_____ has recently changed their bill adjustment policy for water leaks. They will no longer adjust customer's water bills who have a high bill as a result of a leak. You will be responsible for paying the full amount on any of your future leak bills.

Example:

If you had a leak and your water bill with the leak is \$1,000 and the average of your last 12 water bills is \$50.00. You will pay the utility \$50.00 and Water Leak Relief will pay the utility the remaining \$950.00.

However, by opting out of Water Leak Relief, you would be responsible for the full \$1,000.

If for any reason, you would like to opt back into Water Leak Relief services please call. 855-426-7655 and we will be happy to assist you.

By checking this box, I am acknowledging that I have read and understood what opting out of Water Leak Relief services will mean for me.

Signature: _____ Date: _____



WEEKLY CUSTOMER CHANGES EMAIL

A	B	C	D	E	F	G	H	I	J	K	L
Name	Number	Address	Utility	Date	Time	R/C/M	Purpose of Call	Follow Up	NOC	Emails	CSA
Jane Doe	865-804-0684	794 Mays Valley Road Crossville, TN 37748	Utility Name	6/25/2025	10:12am	R	Customer would like to add Water Line Relief to account	Y	LA	N	A
John Doe	931-260-3143	8347 Cherokee Trail, Crossville, TN 38572	Utility Name	6/25/2025	1:59pm	R	Customer would like to add Water Line Relief to account	Y	LA	N	A
John Doe	423-368-9483	13 North Niota Road Crossville, TN 37329	Utility Name	6/25/2025	3:22 PM	R	Customer would like to opt out of our services. He understands what this means	N	OO	N	A
Jane Doe	641-989-3656	47 Cross Creek Place, Crossville, TN 38555	Utility Name	6/26/2025	11:12am	R	Customer would like to opt back into Water Leak Relief.	N	WL	N	A
							NOC's (Nature of Call)- OO= Customer is opting out of Water Leak Relief WL= Customer is opting back into Water Leak Relief LA= Customer is opting into Water Line Relief SA= Customer is opting into Sewer Line Relief R/C/M - R= Residential C=Commercial M= Multi-Commercial				

- Once customers begin receiving flyers informing them of the WLR Program, we expect to receive phone calls regarding questions, opt outs, and additional services that we offer.
- All calls are logged and recorded to ensure accuracy and quality customer service. The call logs indicate all customer participation changes that will need to be updated in the billing software.
- If a customer chooses to opt out of the program, the weekly changes email (example above) will include the customer name, number, address, nature of call, and other pertinent details to help the Utility make the changes in their billing software.
- You will receive this email weekly from the Water Leak Relief Customer Service Team. An email contact for the utility will need to be provided for our Customer Service Team to send the weekly email.



MONTHLY PARTICIPATION REPORT

WATER LEAK RELIEF

PARTICIPANT REPORTING WORKSHEET

Water/SEWER LEAK Relief	#	x	\$	=
Residential	-	x	-	-
Commercial - Single	-	x	-	-
Commercial - Multiple	-	x	-	-
SUBTOTAL				-
Water LINE Relief				
	#	x	\$	=
Residential	-	x	-	-
Commercial - Single	-	x	-	-
Commercial - Multiple	-	x	-	-
SUBTOTAL				-
SEWER LINE Relief				
	#	x	\$	=
Residential	-	x	-	-
Commercial - Single	-	x	-	-
Commercial - Multiple	-	x	-	-
SUBTOTAL				-
TOTAL PAYMENT DUE				-

Signature _____ Date _____

	Utility Input Cells
	Hard Coded Utility Specific Price
	Automatic Calculation Based on Utility Input

- The monthly participation report gives the utility a convenient form to plug in the number of customers participating in each Water Leak Relief service on a monthly basis.
- Each billing cycle, a report can be generated to easily tally the number of participants in each category. Your software provider should be able to help identify this report.
- The green cells will have your selected pricing hard coded. Once a month, the number of participants will be entered into the yellow cells for each category and will total the amount due in the blue cells.
- Water Leak Relief can provide a monthly invoice for the amount due if requested. Once we receive the participation worksheet, an invoice will be generated.



CLAIMS PROCESS

WATER LEAK RELIEF CLAIM FORM

Phone: 931-459-3123 **Fax:** 931-459-3114 **Email:** wclaims@plateaugroup.com

Utility District _____ Utility Phone # _____

Customer Account Number: _____ Residential Commercial

Customer Name: _____

Customer Email: _____

Phone # _____ Phone # _____

Street Address: _____

City: _____ Zip Code: _____

Did Utility notify customer of leak? Yes No OR Found leak after receiving high bill? Yes No

Date Notified of Leak: _____

Date repaired: _____

Person/Company making repairs: _____

Phone # _____

Detailed Description of leak and repair:

Average Prior 12 months water bills: \$ _____ Water bill amount: \$ _____

(attach documentation)

12 month history, current bill, repair invoices and receipts

Email claim form and documentation to wclaims@plateaugroup.com

Thank you

Plateau Casualty Insurance Company
Claims Administrator for Water Leak Relief, LLC
P.O. Box 7001 - Crossville, TN 38607-7001

- The provided Water Leak Relief Claim Form demonstrates the information needed to determine if a leak will qualify for a claim benefit. Water Leak Relief claims department will be responsible for collecting all information and completing the form.
- The utility will be responsible for providing the 12 month billing history to allow our claims department to calculate the average bill. This history will need to include a breakdown that documents if the customer is paying for Water Leak or Line Relief protection.
- An email contact for the utility will need to be provided for our claims department to request the 12 month billing history.



WATER LEAK RELIEF IMPLEMENTATION:

UTILITY CHECKLIST

1. Approval of Water Leak Relief Program and desired coverage limits with pricing; Will there be an administrative fee added?
2. Select program start date and number of months lead time for customers to receive the flyer before they see it on their bill; Provide minimum of 30 day notice
3. Provide method for distributing customer flyers; or, mailing list with all customers' billing addresses
4. Notify billing software provider of line items needed for all necessary WLR fees and ensure enrollment of customers prior to first bill including the fees
5. Schedule training with utility billing staff
6. Designate staff to receive weekly email changes and adjust customers' billing profiles
7. Designate staff to receive requests from claims department for 12 month billing histories
8. Designate staff to be notified of claims approval/denial status
9. Designate staff to complete monthly participation worksheet each billing cycle and send to WLR; Notify WLR if an invoice will be needed to process the monthly payment
10. Ensure all new water customers, after initiation of WLR Program, are enrolled and instructed to call WLR Customer Service to opt out if they do not wish to participate

WATER LEAK COVERAGE INSURANCE POLICY

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This Policy, the **Declarations and Schedule Page**, and any **Endorsements** constitute a complete Policy.

INTRODUCTION

This is a **Policy** between **You** and **Us**. **Your** rights and duties under this **Policy** may not be assigned without **Our** written consent. **PLEASE READ YOUR POLICY CAREFULLY.**

WHAT IS COVERED

We will pay for lost revenue resulting from excess water charges that your Customer has sustained as a result of a Leak. The Leak must be caused by or result from direct physical Loss on the Customer side of the meter by a Covered Cause of Loss, including interior frozen water line/plumbing, and the amount of Loss must equal or exceed the Loss Qualification Option indicated on the Declaration and Schedule Page.

BENEFIT

We will take the amount of the Customer's current water bill with the leak and subtract the average of the Customer's last twelve (12) water bills. If your "Customer" has less than twelve (12) months consecutive usage preceding the occurrence, the average use will be calculated over the available number of consecutive months.

The amount paid to You will be the difference up to the limit shown in the Declarations and Schedule Page.

QUALIFICATIONS

To qualify:

1. The leak must meet the Utility's current leak policy, occur on the Customer's side of the meter, must be accidental in nature, must be repaired within a period of ten (10) days from discovery with proof of repair to the Utility.
2. To be eligible to receive a benefit, the Customer's current water/sewer bill must be for an amount that is greater than the Loss Qualification defined in the Declaration and Schedule Page. A customer may only receive [two (2)] benefit claims during any twelve (12) month period. Benefit claims will be made for up to [two] months for a single leak occurrence.
3. If a customer was notified by the Utility of a leak and did not take reasonable measures to stop the water loss and begin to make arrangements for the needed repairs within [ten (10)] days, no Benefit Claim will be granted. Receipt of a bill from the Utility that is greater than the Loss Qualification defined in the Declaration and Schedule Page may be considered notice. The claim will only be granted once the repairs have been completed.

Eligible Property Types are structures owned or leased by a Customer, used for residential occupancy or commercial occupancy that is titled as real property, and the land it is located on is also owned or leased by Your Customer. Any recreational vehicle or another type of home on wheels that is intended to be moved are not eligible. If You are aware of any pre-existing conditions, defects, or deficiencies with Your Customer's Water Service Line or Sewer Line, or have had any roots removed from Your Customer's Exterior Sewer Line before the effective date of Your Customer's first term of coverage, then the Property is not eligible for this coverage.

WHAT IS NOT COVERED

This Policy will not cover a Loss caused directly or indirectly by any of the following:

1. Any cost associated with repairing the Customer's Water Service Line;
2. Customers with multiple living units on a single meter such as a campground, trailer park, motel, etc. are not eligible, except as included as multiple occupancy commercial service customers;
3. Routine dripping faucets;
4. Premises left vacant or abandoned;
5. More than [two (2)] occurrences per twelve (12) month period;
6. Filling of swimming pools;
7. Watering of lawns or gardens;
8. Leaks resulting from exterior, temporary water lines or hoses;
9. If a Customer becomes aware of a potential problem with their plumbing which could cause a leak and that problem is not resolved, by turning off water flow to the leak source, within five (5) days;
10. If a Customer has been notified of a suspected leak and does not take reasonable measures to stop the water loss and begin to make arrangements to repair the leak within (10) days of becoming aware;
11. Faulty water meter;
12. Improper meter reading;
13. Natural acts or disasters;
14. Pressure Washing or other external cleaning projects;
15. Sprinkler System leaks
16. New construction buildings that are unoccupied

DEFINITIONS

Customer(s) means and refers to a utility customer who is participating in coverage under this Coverage Form.

Covered Cause of Loss means risk of direct physical Loss unless excluded by causes listed in What is not Covered.

Leak means the continuous and uninterrupted flow of potable water on the customer's side of the meter.

Loss means accidental loss of potable water on the customer's side of the meter.

Utility means the Named Insured.

Named Insured refers to the **Named Insured** shown on the **Declarations and Schedule Page** of this **Policy**.

We, Us, and Our means Plateau Casualty Insurance Company.

You and Your means the **Named Insured** shown on the **Declarations and Schedule Page**.

Water Service Line means the pipe that connects the home to the main water line.

Exterior Sewer Line means the wastewater line from the home to the sewer system.

CONDITIONS

Coverage Territory

We only insure covered property located in the United States of America.

Limits of Insurance

The Aggregate Limit of Insurance is the most We will pay for any one Customer's Loss under this Policy or the maximum number of Occurrences for a designated period of time, shown in the Declarations and Schedule Page. Subject to the Aggregate Limit of Insurance, the most We will pay for Loss or damage in any one Occurrence to each Customer is the applicable Occurrence Limit shown in the Declarations and Schedule Page.

Duties In The Event Of Loss

Required Documentation: To have a water leak event covered, You or Your Customer will need to provide documentation certifying the repair has been completed and provide the following information:

1. The date the leak was discovered;
2. The nature and location of the leak;
3. The date the leak was repaired;
4. The name of the person who repaired the leak;
5. A description of the repair work performed;
6. Provide current water bill and average of last 12 monthly bills.

Prompt Payment of Claims

Within fifteen (15) business days after **We** receive written notice of loss, **We** will:

1. Acknowledge receipt of the claim. If **We** do not acknowledge receipt of the claim in writing, **We** will keep a record of the date, method and content of the acknowledgment;
2. Begin any investigation of the claim; and
3. Request a signed, sworn proof of loss, specify the information **You** must provide and supply **You** with the necessary forms. **We** may request more information at a later date, if during the investigation of the claim such additional information is necessary.

We will notify **You** in writing as to whether:

1. the claim or part of the claim will be paid;
2. the claim or part of the claim has been denied, and inform **You** of the reasons for the denial;
3. more information is necessary; or
4. **we** need additional time to reach a decision. If **we** need additional time, **we** will inform **You** of the reasons for such need.

We will provide notification as described in the above paragraph, within fifteen (15) business days after **We** receive the signed, sworn proof of loss and all information **We** requested.

If **We** have notified **You** that **We** need additional time to reach a decision, **We** must then either approve or deny the claim within forty-five (45) days of such notice.

We will pay for a **Covered Loss** within five (5) business days after **We** have notified **You** that payment of the claim or part of the claim will be made.

However, if payment of the claim or part of the claim is conditioned on **Your** compliance with any of the terms of this Policy, **We** will make payment within five (5) business days after the date **You** have complied with such terms.

The term "business day", as used in this section, means a day other than Saturday, Sunday or a Federal holiday.

Catastrophe Claims

If a claim results from a weather related catastrophe or a major natural disaster, as defined by the commissioner, the claim handling and claim payment deadlines described in (1) through (3) above are extended for an additional fifteen (15) days.

Catastrophe or Major Natural Disaster means a weather related event which is:

1. Declared a disaster under state law; or
2. Determined to be a catastrophe by the Department of Insurance.

Subrogation

If **We** make any payment under this **Policy** and **You** have a right to recover damages from another, **We** shall be subrogated to that right. However, **Our** right to recover is subordinate to that person or organization's right to be fully compensated for **Loss**.

Waiver or Change of Policy Provisions

This **Policy** contains all the agreements between **You** and **Us** concerning the insurance afforded. This **Policy's** terms can be amended or waived only by endorsement issued by **Us** and made a part of this **Policy**.

Transfer or Assignment of Your Rights and Duties Under This Policy

Your interests, rights and duties under this **Policy** may not be transferred or assigned without **Our** prior written consent.

Legal Action Against Us

No suit, action or proceedings for recovery of any loss under this **Policy** will be sustainable in any court of law, equity or other tribunal unless all the requirements of this **Policy** are complied with and such suit, action or proceedings for recovery of any loss is commenced within twelve (12) months after the final statement of loss has been submitted to **Us** by **You**.

Cancellation

1. **You** may cancel **Your** coverage under this **Policy**. **You** must notify **Us** in writing by mailing or delivering to **Us** advance written notice stating when such cancellation is effective.
2. If this policy has been in effect for Sixty (60) days or less, **We** may cancel **Your** coverage under this **Policy** by mailing or delivering to **You** written notice of cancellation to **You** at least:
 - a. Fourteen (14) days before the effective date of cancellation if **We** cancel for nonpayment of premium; or
 - b. if **We** cancel for any other reason.
3. If this policy has been in effect for more than 60 days, or if this policy is a renewal of a policy we issued, we may cancel this policy only for one or more of the following reasons:
 - a. Nonpayment of premium, including any additional premium, calculated in accordance with our current rating manual, justified by a physical change in the insured property or a change in its occupancy or use;
 - b. Discovery of fraud or material misrepresentation made by or with the knowledge of the named insured in obtaining the policy, continuing the policy, or in presenting a claim under the policy;
 - c. Discovery of willful or reckless acts or omissions on the part of the named insured which increase any hazard insured against;
 - d. The occurrence of a change in the risk which substantially increases any hazard insured against after insurance coverage has been issued or renewed;
 - e. A violation of any local fire, health, safety, building, or construction regulation or ordinance with respect to any insured property or the occupancy thereof which substantially increases any hazard insured against;
 - f. The insurer is unable to reinsure the risk covered by the policy; or
 - g. A determination by the commissioner that the continuation of the policy would place the insurer in violation of the Tennessee insurance code or regulations of the commissioner.

Notice of cancellation will be mailed or delivered at least seventy-five (75) days prior to the effective date of the cancellation and state the reason for cancellation.

4. **Our** notice will be mailed or delivered to **You** at the last mailing address known to **Us**.
5. Notice of cancellation will state the effective date of cancellation and all insurance for **You** under this **Policy** will end on that date.
6. If this **Policy** is cancelled, unearned premium will be computed on a Pro Rata method, provided no claim has been made against this **Policy**. **We** will refund:
 - a. upon mailing of the notice of cancellation; or
 - b. as soon as practicable.
7. If cancellation notice is mailed, proof of mailing will be sufficient proof of notice.

Non-Renewal

1. If we decide not to renew this policy, we will mail or deliver written notice of nonrenewal to the first Named Insured and agent, at least 75 days before the expiration date unless:
 - a. We have offered to issue a renewal policy; or
 - b. You have obtained replacement coverage or have agreed in writing to obtain replacement coverage.
2. Any notice of nonrenewal will be mailed or delivered to the first Named Insured's and agent's addresses shown in the policy. If notice is mailed, proof of mailing will be sufficient proof of notice.

Concealment, Misrepresentation, or Fraud

This coverage is void in any case of fraud, intentional concealment or misrepresentation of a material fact, at any time, even at time of claim concerning:

- a. This coverage;
- b. The **Covered Property**;
- c. **Your** interest in the **Covered Property**; or
- d. A claim under this **Policy**.

Liberalization

If **We** adopt any revision that would broaden the coverage under this **Policy** without additional premium during the **Policy** period, the broadened coverage will immediately apply to this **Policy**.

Reporting Conditions and Provisions

When Reporting is shown on the "Declarations and Schedule Page", you must provide a report to us in accordance with the reporting provisions and the time periods shown.

As used by this policy, reporting period means the period of time, beginning with the inception of the policy, when you must tell us, in writing, of the Covered Property covered by this policy.

Within 30 days of the end of each reporting period indicated on the "Declarations and Schedule Page", you must give us the number of registered "Customer(s)" to which this Coverage applies during that reporting period.

While you are not required to provide us with the names and address of enrolled "Customer(s)" in your periodic report, you agree to maintain a complete record of participating "Customer(s)". You agree to provide us with a copy of such complete record(s) at our request.

1. Provisions applicable to Cancellation or Non-Renewal.

If you or we cancel or do not renew this policy for any reason, any reports that you owe at time of cancellation or non-renewal are still due. We will adjust the policy in accordance with the policy provisions. You must pay any premium that is due us for the period up to and including the date of cancellation or non-renewal.

2. If you fail to report as required, we will not provide coverage for any part of your uncollected excess water charges for that unreported reporting period.

Final Premium Computation and Adjustment

We will adjust the policy in the following manner.

We will multiply the reported values shown on the periodic report that you provide by the reporting rate shown on the "Declarations and Schedule Page". The result of this calculation is the premium that is due; such premiums are due within fourteen(14) days of receipt.

Entire Contract

This **Policy** and the **Declarations and Schedule Page** contains all the agreements between **You** and **Us** concerning the insurance afforded. This **Policy's** terms can be amended or waived only by issuance of a new **Policy** or Endorsement issued by **Us** and made a part of this **Policy**.

Conformity to Statute

This **Policy** is amended to comply with the statutes of the jurisdiction:

1. where it is issued; and
2. on the effective date.

Applicable Law

We agree that any terms of the **Policy** not in conformity with applicable law are conformed to comply with such law. If any portion of the **Policy** is deemed invalid or unenforceable, it shall not invalidate the remaining portions of this **Policy**.

Changes

This **Policy** contains all the agreements between **You** and **Us** concerning the insurance afforded. The **Policy's** terms can be amended or waived only by endorsement issued by **Us** and made a part of the **Policy**.

In Witness thereof, **We** have caused **Your Policy** to be signed by **Our** President and Secretary.

SECRETARY

PRESIDENT

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RESOLUTION 26-11

RESOLUTION APPROVING CONTRACT AWARD OF 2026 ROADWAY IMPROVEMENT PROJECT

WHEREAS, bids were received on March 3, 2026 for restoration/repairs and the placement of asphalt surface course on various streets throughout the Town, and;

WHEREAS, the low bidder has been investigated by the Town Engineer, and it is his professional opinion that the best interest of the Town will be served by awarding the contract to the low bidder.

NOW, THEREFORE, BE IT RESOLVED by the Board of Mayor and Aldermen of the Town of Oakland, Tennessee as follows:

SECTION 1.

That the Mayor be authorized to execute a contract for the bid amount of \$534,357.88 with the low bidder, Fowler Paving Co., LLC.

SECTION 2.

Funds for this work are available and allocated in the General Fund and State Street Aid Budget.

The motion was made by ___ and seconded by ___. ___ in favor, ___ opposed.
Resolution 26-11 passed.

A motion was made by _ to approve Resolution 26-11. The motion was seconded by ___. ___ voted in favor, ___ opposed. Resolution 26-11 _____.

Done by order of the Board of Mayor and Aldermen of the Town of Oakland, Tennessee this ___ day of ___, 2026.

Adrian Wiggins, Mayor

ATTEST:

K. Yvonne Bullard, Town Recorder



February 4, 2026

ADDENDUM #1: 2026 Roadway Improvement Project

Owner: The Town of Oakland
 170 Doss Circle
 Oakland, TN 38060

Engineer: SSR (Smith Seckman Reid Inc.)
 6055 Primacy Parkway
 Suite 401, Memphis, TN 38119

All Bids Shall Conform to this addendum:

This addendum provides modified specifications for the proposed asphalt and a requirement for removed asphalt millings.

No recycled asphalt pavement (RAP) or recycled asphalt shingles (RAS) shall be permitted in any roadway asphalt products. Limestone may be used in the surface asphalt (411-01.10) with no testing for loss of ignition (LOI). Our main concern is that the gradation and asphalt content meet the TDOT specifications for ACS mix Grading D. A job mix formula will be required and accepted by the Engineer before any asphalt paving is performed.

The removed asphalt from the roadways by milling machine (cold planing) shall become the property of the Owner and deposited at 200 Industrial Park Rd. Specific unloading area to be determined at a later date.

Signed acknowledgement of this addendum will be required on the bid form.

Sincerely,

Harvey Ellis
 Town Manager
 Phone: 901-508-2874
 Email: hellis@oaklandtn.gov

Contractor Name: Fowler Paving Co

Phone: 901-465-2097

Authorized Representative Signature: Dave Fowler Jr

Print Name: Dave Fowler Jr

Date: 2-28-2026



Town of Oakland, Tennessee
2026 ROADWAY IMPROVEMENT PROJECT
CONTRACTOR'S PROPOSAL

Bid of:

Fowler Paving Co LLC
(Name of Bidder)

12540 Hwy 64 Somerville TN 38001
(Address of Bidder)

organized and existing under the laws of the State of TN and doing business as (indicate: "a corporation", "a partnership", "an individual", a limited liability company or otherwise, as applicable).

To: Town of Oakland, Owner
170 Doss Circle
Oakland, TN 38060

In compliance with your ADVERTISEMENT FOR BIDS, BIDDER hereby proposes to furnish all necessary labor, machinery, tools, apparatus, materials, equipment, services, and other necessary supplies in strict accordance with the terms and conditions of the plans, specifications and CONTRACT DOCUMENTS within the number of consecutive calendar days and at the prices set forth below for the construction of:

Project: 2026 Roadway Improvement Project

By submitting this BID, BIDDER certifies that this BID has been arrived at independently without consultation, communication or agreement as to any matter relating to this BID with any other BIDDER or with any other competitor.

BIDDER agrees, upon receipt of the NOTICE OF AWARD accompanied by the CONSTRUCTION CONTRACT and all required attachments, to cause same to be properly executed and returned to the TOWN OF OAKLAND within fifteen (15) days thereafter. BIDDER further agrees, upon receipt of the NOTICE TO PROCEED, (i) to commence work on the PROJECT not later than the last date stated in the Notice to Proceed as to which the BIDDER may commence to proceed, (ii) to achieve Substantial Completion of the PROJECT within One hundred (100) consecutive calendar days after such date, otherwise, to pay the TOWN OF OAKLAND as liquidated damages a sum as set forth in the Tennessee Department of Transportation Supplemental Specification Section 108.09 (based on Contract price) for each consecutive calendar day thereafter as provided in the GENERAL PROVISIONS; and (iii) to complete all Punch List items within thirty (30) consecutive calendar days after the date of Substantial Completion, as such date is determined by the TOWN.

Technical Specifications:

1. This project is to be constructed under the Standard Specifications of the Tennessee Department of Transportation dated January 1, 2021 and additional specifications contained in the proposal contract.

BIDDER acknowledges receipt of the following addenda (as applicable):

Addendum No. 1 2026 Roadway Improvement Dated 2-4-2026

Addendum No. 2 _____ Dated _____

Addendum No. 3 _____ Dated _____

Fowler Paving Co
(Name of Bidder)

By: Dave Fowler

Title: Owner

TOTAL BID PRICE OF ALL LABOR AND MATERIALS INCLUDED IN THE
2026 ROADWAY IMPROVEMENT PROJECT:

534,357 DOLLARS AND 88 CENTS

BIDDER understands that the Town reserves the right to reject any or all bids and to waive any informality in bidding. Bidder further understands that Town may not award all project priorities.

The bidder agrees that their bid shall be good and may not be withdrawn for a period of thirty (30) days after the scheduled closing time for receiving bids.

Upon receipt of written notice of acceptance of this bid, Bidder will execute the formal contract attached within five (5) days and deliver insurance coverage as required by the Instructions to Bidders.

2026 ROADWAY IMPROVEMENT PROJECT

(To be constructed under the current version of the TDOT Standard Specifications for Road and Bridge Construction)

Paving:

- Oakcliff Dr - milling along gutter, patching and overlay
- Oakcrest Dr - milling along gutter, patching and overlay
- Oakland Hills Dr (from south end to Oakridge Dr) - milling along gutter, patching and overlay
- Cameron Dr - milling along gutter, patching and overlay
- Village Dr - milling along gutter, patching and overlay
- Susanne Dr - milling along gutter, patching and overlay
- Chestnut Ridge Dr (680 feet - limits of paving to be given by the Engineer) - patching and overlay
- Donna Lyn Dr (760 feet - limits of paving to be given by the Engineer) - patching and overlay

Pavement Marking:

Village Dr - stop bar at Church St

Curb and Gutter Repair:

Cameron Dr - 25 ft (100 feet south of Hwy 64 intersection on west side)

Notes:

1. Asphalt removal for patching may be done with milling machine and will be paid for as removal of asphalt pavement.
2. Curb and gutter on Cameron Dr will be repaired before paving.
3. Roadway patches deeper than 2 inches shall be filled with B-M2 asphalt before overlay. D-mix asphalt may be used for patches 2 inches or less in depth.
4. Patching quantities are based on 5-8% of roadway area. Actual quantities will differ.
5. Cold planing (milling) will only be done next to gutters a cutting heads width to allow a flush transition between gutter and new pavement. Depth of milling shall be 1.5 inches at gutter and sloped to 0 inches at the opposite side.
6. Surface asphalt overlay (411-01.10) shall be 1.5 inches thick unless modified by the Engineer or Owner's representative.
7. Full depth repair will be determined by the Engineer or Owner's representative after asphalt has been removed.
8. Asphalt removal shall have clean vertical edges.

ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL
1.4	202-03.01 Removal Of Asphalt Pavement	S.Y.	2250	4.82	10,845
2	202-08.15 Removal Of Curb And Gutter (Description)	L.F.	25	12	300
7	203-05 Undercutting	C.Y.	50	25	1250
	303-01 Mineral Aggregate, Type A Base, Grading D	TON	101	60	6060
3	307-01.08 Asphalt Concrete Mix (Pg64-22) (Spmb-Hm) Grading B-M2	TON	254	200	50,800
	403-01 Bituminous Material For Tack Coat (Tc) (0.08 gal/SY)	TON	12.9	1000	12,900
8	407-20.05 Saw Cutting Asphalt Pavement	L.F.	4250	1	4250
6	411-01.10 Acs Mix(Pg64-22) Grading D	TON	2950	143	421,850
5	415-01.01 Cold Planing Bituminous Pavement	TON	717	32.64	23,402.88
2	702-03 Concrete Combined Curb & Gutter (Sloping)	C.Y.	1.75	685.71	1200
	712-01 Traffic Control	LS	1	1500	1500
	716-02.05 Plastic Pavement Marking (Stop Line)	L.F.	28	20	560
	717-01 Mobilization	LS	1	0	0

TOTAL PRICE: 534,357.88

TOTAL BID PRICE, IN WORDS:

five hundred thirty four thousand three hundred DOLLARS AND 88 CENTS
fifty seven

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RESOLUTION 26-12

A RESOLUTION OF THE TOWN OF OAKLAND, TENNESSEE PROVIDING AUTHORIZATION TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH MARKETVEX DIGITAL MARKETING AGENCY

WHEREAS, the Town of Oakland entered into a Professional Services Agreement (the Agreement) with **MARKETVEX DIGITAL MARKETING AGENCY** (aka MarketVex) in February 2022, for the maintenance, security and updates of the Town's website; and,

WHEREAS, the term of the Agreement was 24 (twenty-four) months with automatic annual renewals thereafter; and,

WHEREAS, the Town of Oakland has been served well by MarketVex and wishes to continue utilizing the company's services by entering into a new 1-year contract.

NOW, THEREFORE, BE IT RESOLVED by the Board of Mayor and Aldermen of the Town of Oakland, Tennessee as follows:

SECTION 1: That the Mayor be authorized to execute a Professional Service Agreement with MarketVex Digital Marketing Agency for website services in accordance with the attached Exhibit "A" which is incorporated herein.

A motion was made by _ to approve Resolution 26-12 __. The motion was seconded by __. __ voted in favor, __ opposed. Resolution 26-12 was _____.

Done by order of the Board of Mayor and Aldermen of the Town of Oakland, Tennessee this __ day of __, 2026.

Adrian Wiggins, Mayor

ATTEST:

K. Yvonne Bullard, Town Recorder



Statement of Work (SOW) between MarketVex and the Town of Oakland

Effective Date: 3/20/2026

Parties:

- **Service Provider:** MarketVex (“Provider”)
 - **Client:** Town of Oakland (“Client”)
-

1. Purpose

MarketVex is pleased to provide Town of Oakland with a comprehensive solution for ongoing website maintenance, security, and updates in support of their digital presence.

2. Scope of Services

MarketVex will provide the following services on a monthly basis:

- Regular **content & security updates, performance optimization, and technical support.**
 - **Daily security scans** for malware prevention.
 - Up to **four (4) hours per month** of content updates at Client’s request, which may include:
 - Posting Client-provided content (news, agendas, etc).
 - Home page changes to feature important news
 - Creation of new pages as requested, etc.
 - Any other site changes as needed
-

3. Deliverables

- Ongoing security, performance, and technical support.
 - Four (4) hours of monthly updates.
 - Malware prevention scans.
-

4. Compensation

- Client agrees to pay MarketVex **\$189 per month** for the services outlined in this agreement.
 - The monthly service includes **four (4) hours** of updates.
 - Any hours exceeding the monthly allotment will be billed at a rate of **\$39 per hour**.
 - Standard payment terms apply as agreed between MarketVex and Town of Oakland.
-

5. Client Responsibilities

- Provide content (such as agenda, news, etc.) for posting.
 - Communicate update requests in a timely manner.
 - Approve or provide feedback on deliverables as necessary.
-

6. Term & Termination

- This agreement is a **12-month agreement** and then shall remain in effect on a month-to-month basis unless otherwise terminated by either party with **30 days' written notice**.
-

7. Acceptance

By signing below, both parties agree to the terms outlined in this Statement of Work.

MarketVex
Matt Wright
MarketVex
Owner/Director

Matt Wright

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RESOLUTION 26-13

A RESOLUTION OF THE TOWN OF OAKLAND, TENNESSEE PROVIDING AUTHORIZATION TO EXTEND A PROFESSIONAL SERVICES AGREEMENT WITH DIRECTFX MS, LLC

WHEREAS, the Town of Oakland entered into a Professional Services Agreement with **DIRECTFX MS, LLC.**, May 1, 2025, to provide monthly printing and mailing services for the Town's Utility Department; and,

WHEREAS, the term of the contract was for 1 (one) year, expiring April 30, 2026 with the option of automatically renewing for successive two (2) year terms; and,

WHEREAS, the Town of Oakland has been served well by Direct FX and wishes to continue utilizing the company's services by exercising the first of two automatic renewal options.

NOW, THEREFORE, BE IT RESOLVED by the Board of Mayor and Aldermen of the Town of Oakland, Tennessee as follows:

SECTION 1: That the Mayor be authorized to extend a Professional Service Agreement with Direct FX MS, LLC for printing and mailing services in accordance with the attached Exhibit "A".

A motion was made by _ to approve Resolution 26-13__. The motion was seconded by __. __ voted in favor, __ opposed. Resolution 26-13 was _____.

Done by order of the Board of Mayor and Aldermen of the Town of Oakland, Tennessee this ___ day of ___, 2026.

Adrian Wiggins, Mayor

ATTEST:

K. Yvonne Bullard, Town Recorder

MAIL PROVIDER SERVICE AGREEMENT

This Service Agreement ("Agreement") is entered into as of May 1st, 2025, by and between

City of Oakland Water Department
City of Oakland, Tennessee
170 Doss Circle
Oakland, TN 38060
("Client")

and

directFX MS, LLC
8811 Hwy 51 N
Southaven, MS 38671
("Service Provider")

1. Scope of Services

The Service Provider agrees to provide monthly printing and mailing services for the Client's water usage notices and bills ("Services") for a term of one (1) year beginning May 1, 2025 and ending April 30, 2026, unless terminated earlier in accordance with this Agreement.

Services to include:

- Monthly printing of water bill mailers based on data provided by the Client and using customer provided postcard mailer artwork.
- First-Class USPS mailing to each customer on the Client's distribution list.
- Data services as follows: Address validation including CASS and DPV processing, all duplicate removal prior to mailing, and all move update data processing.
- Secure handling of customer data in compliance with applicable privacy laws.

2. Term

This Agreement shall commence on May 1, 2025 and shall continue for a period of one (1) year, ending on April 30, 2026, unless extended by mutual written agreement or terminated earlier as provided herein

This Agreement shall automatically renew for successive two (2) year terms unless either party provides written notice of intent not to renew at least thirty (30) days prior to the expiration of the then-current term.

3. Payment Terms

- The Client agrees to pay the Service Provider monthly and for all services rendered for the month and per this contract. This includes all data services, printing, materials, postage, and handling.
- Invoices will be issued monthly and are payable within thirty (30) days of receipt.
- Any additional services (e.g., reprints, address correction, or additional inserts) will be billed separately at rates agreed upon in writing.

4. Client Responsibilities

The Client agrees to:

- Provide monthly billing data in a timely manner, in a mutually agreed-upon format.
- Maintain accurate and up-to-date customer address records

5. Confidentiality

The Service Provider shall maintain strict confidentiality of all customer data received from the Client and shall not share or use the data for any purpose other than performing the Services described herein.

6. Termination

Either party may terminate this Agreement with thirty (30) days' written notice. In the event of termination, the Client shall pay the Service Provider for all services rendered up to the termination date.

7. Insurance & Liability

The Service Provider agrees to carry adequate general liability and business insurance. Liability for any mailing errors shall be limited to the cost of reprinting and resending affected notice.

8. Governing Law

This Agreement shall be governed by the laws of the State of Tennessee.

9. Entire Agreement

This Agreement constitutes the entire understanding between the parties and supersedes all prior negotiations or agreements, whether written or oral.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the Effective Date.

Town of Oakland

By: 

Name: Adrian Wiggins

Title: Mayor

Date: 4/17/2025

directFX MS, LLC

By: 

Name: Chris Warner

Title: Partner, DirectFX MS LLC

Date: 4/22/25

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RESOLUTION NO. 26-14

A RESOLUTION OF THE TOWN OF OAKLAND, TENNESSEE AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH TENNESSEE SOCCER ACADEMY, LLC

WHEREAS, the Town of Oakland, Tennessee, Parks and Recreation Department provides a Youth Soccer Program; and

WHEREAS, said Department wishes to enhance its current soccer program by contracting with Tennessee Soccer Academy, LLC for the purpose of conducting a comprehensive Youth Soccer Program that includes both recreational and competitive divisions; and

WHEREAS, it is the opinion of the Town's Board of Mayor and Aldermen that the best interest of the Town will be served by entering into an agreement with Tennessee Soccer Academy, LLC with the terms set forth in the agreement which is attached hereto designated Exhibit A (Agreement).

NOW, THEREFORE, BE IT RESOLVED by the Board of Mayor and Aldermen of the Town of Oakland, Tennessee, as follows:

Section 1. That the Mayor be authorized to execute an agreement with Tennessee Soccer Academy, LLC in accordance with the terms set forth in the Agreement which is attached hereto designated Exhibit "A".

The motion was made by ___ that Resolution 26-14 be adopted. The motion was seconded by __. __ in favor, __opposed. Resolution 26-14 __.

Done by order of the Board of Mayor and Aldermen of the Town of Oakland, Tennessee this ___ day of ___, 2026.

ATTEST:

Adrian Wiggins, Mayor

K. Yvonne Bullard, Town Recorder

Independent Contractor Program Agreement

This agreement ("Agreement") is made this day of month, year by and between the **City of Oakland**, a Tennessee municipality having a principal place of business at address, state zip ("City"), and **Tennessee Soccer Academy, LLC**, an independent having a principal place of business at 10245 Ivy Oak Lane, Lakeland, TN 38002 ("Program Operator").

Program Operator will serve as the exclusive provider of youth soccer programming for the City of Oakland, TN and the surrounding area, conducting a comprehensive Youth Soccer Program that includes both recreational and competitive divisions, utilizing City and partnering facilities. The City agrees to make available certain facilities ("Facilities"), as identified in Attachment A to this Agreement, and to advertise and promote the Program using the City's website, databases, and official media outlets.

In consideration of the mutual benefits and responsibilities set forth below, the parties agree as follows:

1. PROGRAM. During the term of this Agreement, Program Operator shall operate the following programs:

- Youth Recreational: 4U – 8U Coed
- Youth Recreational: 10U-15U Male
- Youth Recreational: 10U-15U Female
- Youth Competitive: 9U-19U Male & Female
- Youth Summer Leagues: 8U-19U Male & Female
- Hosting & Operating Tournaments
- Hosting TSSA sanctioned league games

The City agrees to make the Facilities available for operation of the Program during the times and at the locations identified in Attachment A to this Agreement. Notwithstanding anything in this Agreement to the contrary, the City reserves the right to cancel, with prior notice to the Program Operator, any practices and/or games due to unsafe conditions or when the City determines the use of the Facilities may be detrimental to the quality or maintenance of the Facilities.

2. TERM. This Agreement shall commence on the date of August 1st, 2026. and shall expire on July 31st, 2028. unless terminated sooner or extended in accordance with the provisions hereof. This Agreement may be terminated immediately by the City for the Program Operator's violation of any of the provisions or conditions contained in this Agreement, or in the event the City determines in its sole discretion that the Program

Operator's use of the Facilities is or may be undesirable, offensive, unacceptable for educational and cultural uses or may cause damage to the facility's property, the facility's furnishings, or equipment located on the facility's property or injury of persons lawfully on the facility's property. Further, the City may terminate this Agreement for convenience upon 60 days written notice, in its sole discretion and with no liability to the City.

3. FACILITIES. The Facilities to be provided by the City under this Agreement for the purpose of operating the Program, and the times and dates on which they will be provided, are set forth in Attachment A. This Agreement relates solely to the Facilities and times and dates listed in Attachment A.

Program Operator accepts the Facilities in their current condition, subject to a safety review and confirmation that the Facilities meet the operational requirements of the Program. Program Operator agrees to promptly notify the City in writing of any defective or unsafe conditions discovered.

The Program Operator shall not cause, or permit others to cause, damage or waste to the Facilities or any adjacent property. The Program Operator shall be responsible for any damage to the Facilities—including buildings, grounds, equipment, furniture, or other property—resulting from or related to its use of the Facilities. The Program Operator will work cooperatively with the City to address and resolve any such damage and, at its sole expense, repair or replace damaged property upon notice from the City.

4. EQUIPMENT. The Program Operator shall provide all equipment necessary to operate the Program, excluding City-provided goals and nets. If the City determines additional equipment is necessary, it may provide such equipment at its discretion. Any equipment supplied by the City—including goals and nets—shall remain the sole property of the City and shall be considered part of the Facilities for purposes of this Agreement.

5. ADVERTISEMENT OF PROGRAM. The City of Oakland agrees to advertise and promote all soccer programming provided by the Program Operator through the City of Oakland's website, databases, and official media outlets. The Program Operator shall not represent that the City of Oakland is operating, managing, or supervising the Program in any capacity.

6. REGISTRATION AND FEES. All registration fees for the Program shall be collected by the Program Operator. Upon completion of each season, or for programs lasting longer than thirty (30) days, on the first day of the month following the Program's start date, the Program Operator shall provide the City with a list of registered participants. At that time, the Program Operator shall remit the following facility use fees to the City:

- Twenty Dollars (\$20.00) per recreational participant, per season.
- Forty Dollars (\$40.00) per competitive participant, per season.
- Seventy-Five Dollars (\$75.00) per scheduled TSSA league game involving non-TSA member teams.
- Agreed-upon facility uses fees for TSA-hosted tournaments, camps, and summer leagues, as determined in advance by both parties.

Any additional fees charged by the Program Operator (including but not limited to uniform, supply, or certification fees) shall be charged directly to registrants and retained by the Program Operator.

7. COMPLIANCE WITH POLICIES RULES, AND LAWS. Program Operator agrees to operate the Program and to use and occupy the Facilities and Equipment in compliance with all applicable City policies, ordinances, regulations and procedures, and all other local, state, and federal regulations and laws.

8. SUPERVISION AND TRAINING. Program Operator shall be solely responsible for the conduct of all persons using the Facilities or while on City property at Program Operator's program or by express or implied invitation and shall protect and indemnify the City from all claims arising out of or related to the Program Operator's use of the Facilities.

Program Operator shall be responsible for supervising its officers, agents, employees, guests, patrons, volunteers, and invitees while anywhere on City Property or the Facilities and shall provide qualified, professionally trained, and responsible adult supervisors to ensure compliance with all rules, regulations, and procedures. Program Operator is responsible for providing all necessary and appropriate safety instruction to all its employees and volunteers and to all participants and attendees at the Program. The City reserves the right to eject anyone whose conduct is unlawful or is interfering with the reasonable enjoyment or participation of others using the Facilities.

9. INDEMNIFICATION HOLD HARMLESS AND INSURANCE. Program Operator shall indemnify, defend, and save harmless the City, their officers, elected officials, agents, and employees from all loss, cost, and expense, including costs of defense and attorneys' fees, relating to or arising out of any liability, loss, expense, or claim, whether sounding in tort, contract, or otherwise, by reason of the use or occupancy of the Facilities under this Agreement (whether such use is authorized or not) or by reason of any act or omission of Program Operator or any of its officers, agents, employees, volunteers, guests, participants, attendees, patrons, or invitees.

The City shall provide secure storage space within the Facilities for the Program Operator's equipment and property. The City agrees to exercise reasonable care in safeguarding such property and shall be responsible for loss, theft, or damage to the Program Operator's equipment or materials occurring while stored on City property, except to the extent caused by the negligence or misconduct of the Program Operator, its employees, volunteers, or agents.

Program Operator agrees to purchase, at Program Operator's own expense, a comprehensive general liability insurance policy, including public liability and property damage, written by a company licensed to do business in Tennessee and acceptable to the City, covering Bodily Injury and Property Damage for an amount not less than \$1,000,000.00 Combined Single Limits. This insurance shall include coverage for legal liability to participants and coverage for sexual abuse and molestation. The City shall be named as an additional insured in any insurance policy required by this Agreement. Program Operator agrees that the insurance purchased shall be primary coverage and will contain no terms allowing the insurer to be subrogated to the rights of any injured or damaged person or entity. A certificate evidencing the insurance as required under this Agreement shall be delivered to the City at the beginning of the program season.

10. RELATIONSHIP OF PARTIES. This Agreement establishes a collaborative partnership between the City and the Program Operator for the purpose of providing youth soccer programming to the community. Nothing herein shall be construed to create a legal partnership, joint venture, employer/employee relationship, or agency relationship between the parties. The Program Operator shall have no authority to obligate or bind the City in any manner whatsoever, and the City does not represent or hold itself out as a guarantor of the quality of any product or service provided by the Program Operator.

By their execution below, the parties have agreed to all the terms and conditions of this agreement.

Both Parties sign and Date here:

City of Oakland

By: _____

Title: _____

Date: _____

Program Operator

By: _____

Title: _____

Date: _____

Attachment A: Program Information

Program Operator: Sean Andre

Name of Program: Tennessee Soccer Academy, LLC.

Address: 10245 Ivy Oak Lane

Phone Number: 901-603-1119

Website: www.tennesseesocceracademy.com

A. Program Descriptions

Fall 2026 – Summer 2028 Programs & Leagues Offered

- Youth Recreational: 4U – 8U Coed
- Youth Recreational: 10U-15U Male
- Youth Recreational: 10U-15U Female
- Youth Competitive: 9U-19U Male & Female
- Youth Summer League: 8U-19U Male & Female
- Operating Tennessee Soccer Academy sanctioned Tournaments
- Hosting of TSSA State League sanctioned games

B. Program Dates, Times, & Locations

Program Sessions

Program: TBD

Begin: TBD

End: TBD

Location & Times: TBD

A full schedule is due to City Staff no less than 7 days prior to the start of a program. Any changes to the schedule made by the Program Operator shall be reported to the City no less than 3 days in advance. Weather related or field playability closures will be made by 3pm daily to provide adequate notice to program participants. These closures may be made by the City or the Program Operator.

C. Program Registration and Additional fees

Program Operator assumes the responsibility for all registration and fee collection. In the event of season or division cancellation, Program Operator will make a good faith effort to relocate athletes to a program that is operating.

D. City Provided Equipment & Maintenance

The City will provide the following **Kwik Goal brand** equipment, subject to approval by the Program Operator:

- Twelve (12) youth goals (4' x 6')
- Twelve (12) mid-size goals (7' x 21')
- Eight (8) full-size goals (8' x 24')

All goals must be Kwik Goal brand (or equivalent approved in writing by the Program Operator) to ensure consistency, safety, and program standards.

Field Layout and Striping:

- The City will stripe the fields once per week in a layout mutually agreed upon by both parties prior to the start of each season.
- Any special request for field painting or changes to the field layout after the season has begun shall require a minimum of seven (7) days' written notice to the City.
- No additional administrative or programming fees shall be charged for approved field layout changes.
- If a playability or safety issue necessitates a layout adjustment, the City will make reasonable efforts to address the change in a timely manner.

Maintenance and Facilities:

The City shall maintain the playing surfaces in a safe and playable condition, including routine mowing, lining preparation, irrigation management, and general field upkeep to ensure quality playing conditions. The City shall also provide access to clean, stocked, and properly maintained restroom facilities for program participants and spectators during scheduled program activities.

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RESOLUTION 26-15

RESOLUTION AUTHORIZING THE OAKLAND FIRE DEPARTMENT TO PARTICIPATE IN THE PUBLIC ENTITY PARTNERS' JUDY HOUSLEY SAFETY PARTNERS MATCHING GRANT

WHEREAS, The Town of Oakland Fire Department has made application for The Public Entity Partner's *Judy Housley Safety Partners Grant*, to assist local government bodies with the purchase of safety equipment; and,

WHEREAS, the funding for the grant is 50% from Public Entity Partners and requires a 50% matching contribution on the Town's behalf; and

WHEREAS, the grant funds would be used to reimburse the Oakland Fire Department turn-out equipment already purchased.

NOW, THEREFORE, BE IT RESOLVED by the Board of Mayor and Aldermen of the Town of Oakland, Tennessee as follows:

The Oakland Board of Mayor and Aldermen does hereby approve, commit and obligate the Town to a grant match in the amount of \$2,000.00 to receive grant funds from the Judy Housley Safety Partners Grant in the amount of \$2,000.00.

A motion was made by _ to approve Resolution 26-15 __. The motion was seconded by __. __ voted in favor, __ opposed. Resolution 26-15 was _____.

Done by order of the Board of Mayor and Aldermen of the Town of Oakland, Tennessee this __ day of __, 2026.

Adrian Wiggins, Mayor

ATTEST:

K. Yvonne Bullard, Town Recorder

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RESOLUTION 25-16

A RESOLUTION THE TOWN OF OAKLAND, TENNESSEE, APPOINTING MEMBERS OF THE CONSTRUCTION BOARD OF APPEALS

WHEREAS, the Town of Oakland, Tennessee established a Construction Board of Appeals to hear and decide appeals of orders, decisions, or determinations made by the Town’s Building Official related to the application and interpretation of the adopted construction codes; and

WHEREAS, the Board of Mayor and Aldermen find it necessary and appropriate to appoint qualified individuals to serve in accordance with the Town’s adopted codes and ordinances.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF MAYOR AND ALDERMEN OF THE TOWN OF OAKLAND, TENNESSEE, AS FOLLOWS:

Section 1. Appointments

The following individuals are hereby appointed to serve as members of the Town of Oakland Construction Board of Appeals:

Mike Trexler
John Bigham
Tony Carter

Eric Huckaby
Walter Gill

Section 2. Terms of Service

Members shall serve terms as provided by the Town of Oakland Municipal Code and applicable construction codes; and shall serve until their successors are duly appointed.

Section 3. Duties

The Construction Board of Appeals shall have authority and duties set forth in the adopted Building and Construction Codes of the Town of Oakland, including hearing appeals regarding interpretations of code and decisions of the Town’s Building Official.

Section 4. Effective Date

This resolution shall take effect immediately upon its passage, the public welfare requiring it.

_____ made a motion to ___ Resolution 26-16. ___ seconded the motion. ___ in favor, ___ opposed. Resolution 26-16 ___.

Done by order of the Board of Mayor and Aldermen of the Town of Oakland, Tennessee this ___ day of ___, 2026.

ATTEST:

Adrian Wiggins, Mayor

Yvonne Bullard, Town Recorder

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RESOLUTION 26-17

**RESOLUTION AUTHORIZING THE MAYOR TO EXTEND CONTRACT
WITH SHELBY ELECTRIC COMPANY, INC.**

WHEREAS, properly functioning traffic signals are important to the safety of all traveling in or passing through the Town of Oakland, and;

WHEREAS, a contract was entered into on January 19, 2023 with Shelby Electric Company, Inc. to maintain and service Oakland's traffic signals which expired on December 31, 2025.

NOW, THEREFORE, BE IT RESOLVED by the Board of Mayor and Aldermen of the Town of Oakland, Tennessee as follows:

The Board of Mayor and Aldermen direct the Mayor of the Town of Oakland to enter into a traffic signal maintenance and service agreement with Shelby Electric Company, Inc. for a period of one (1) year to expire on _____, 2027.

A motion was made by _ to approve Resolution 26-11__. The motion was seconded by __. __ voted in favor, __ opposed. Resolution 26-11was _____.

Done by order of the Board of Mayor and Aldermen of the Town of Oakland, Tennessee this __ day of __, 2026.

Adrian Wiggins, Mayor

ATTEST:

K. Yvonne Bullard, Town Recorder