

Mayor & Board of Aldermen – Regular Meeting

Meeting Minutes

September 18, 2025

Present: Mayor Adrain Wiggins
Vice Mayor Cates
Aldermen Austin, Bailey, Campbell and Hummel

Prayer and Pledge of Allegiance to the American Flag

1. Call to order by Mayor Wiggins

2. Establish Quorum

All present

3. Prayer & Pledge of Allegiance to the American Flag

4. Approval of Agenda

Alderman Hummel made a motion to approve the agenda as presented. Alderman Austin seconded the motion. All in favor, none opposed. The motion passed.

5. Reading and Correction/Approval of Minutes

August 21, 2025– Regular Board Meeting Minutes

Vice Mayor Cates made a motion to approve August 21, 2025 Regular Meeting Minutes. Alderman Bailey seconded the motion. All in favor, none opposed. The motion passed.

September 2, 2025– Special Call Meeting Minutes

Vice Mayor Cates made a motion to approve September 2, 2025 Special Call Meeting Minutes. Alderman Austin seconded the motion. All in favor, none opposed. The motion passed.

6. Special Item: None

7. Citizen’s Comments: None

8. Communications from the Mayor

Mayor Wiggin's expressed condolences to the family of Charlie Kirk and to the staff of Turning Point.

9. Communication from the Aldermen

Vice Mayor Cates acknowledged the Pennsylvania police officers that were killed and those wounded in the line of duty. He recognized Water Director Armstrong and his crew for an outstanding job in dealing with a broken water main. Police Chief Earl was also thanked for supplying a car on the scene of the broken main to caution drivers of the work that was taking place.

Alderman Austin expressed sympathy to families of the police officers and Charlie Kirk. She thanked the Water Dept and the great job in restoring the water main break which affected four subdivisions.

Alderman Bailey gave kudos to the Water Dept.

Alderman Campbell thanked Director Armstrong. He requested that the Kirk family is remembered in prayer now and in the difficult days ahead.

10. Department Head Reports

Director Coker updated the board on progress of the new wastewater plant, stating a flow has been released in two basins, and pipe tie in is underway. He referred to his monthly report, stating the town is now under a Director's Order by the state due to violations, and expects the order to be in place for approximately 6 months. He stated that he and Mr. Ellis considered exercising the option to appeal, but felt it was best to submit the required correction plan and focus on getting the new plant running and moving forward.

11. Town Manager's Report

Town Manager Ellis announced consideration is being given to reforming the Parks & Rec Advisory Board, as well as establishing a Construction Board of Appeals committee. Alderman Austin requested the Beautification Board to be restored. The Mayor encouraged anyone who is interested in volunteering, please contact him or the Town Manager.

Mr. Ellis referred to Civic-Plus information provided to each member, as it relates to codification of the town's municipal code. He advised the board that information is being compiled in effort to receive a quote for their services. He explained his decision was based on the volume, which is too much for staff and Attorney Minor to resolve. Once received, the quote will be brought before the board. Both Alderman Austin and Hummel spoke in favor of the town manager's decision.

12. Old Business: Ordinances Second and Final Reading w/ Public Hearings

A. Ordinance 25-10 – Repealing a Portion of Ordinance 23-24 Relating to Peddlers, Solicitors, Transient Vendors and Street Barkers

A Public Hearing was opened by Mayor Wiggins.

Roy Neuhauser – Countryside – Spoke in opposition of Ordinance 25-10.

With no one else to speak, Mayor Wiggins closed the Public Hearing.

Vice Mayor Cates made a motion to hear Ordinance 25-10. Alderman Campbell seconded the motion.

A motion was made by Alderman Hummel to approve the 2nd & Final Reading of Ordinance 25-10. The motion was seconded by Alderman Campbell. All were in favor, and none opposed. The 2nd & Final Reading of Ordinance 25-10 passed.

13. New Business: Ordinances First Reading

14. Consideration of Resolutions: Old Business

15. Consideration of Resolutions: New Business

A. Resolution 25-29 – Request for Charter Amendment

Vice Mayor Cates made a motion to hear Resolution 25-29.

Resolution 25-29 will be presented for discussion at a 6pm work session on October 16, 2025.

There was no action taken.

B. Resolution 25-30 – Industrial Development Board Initial Funding

Vice Mayor Cates made a motion to hear Resolution 25-30.

Town Manager Ellis stated there is a budgeted amount of \$50,000 (fifty-thousand dollars) for the IDB operations. As a result of the first meeting, it was determined there was a need to request an additional \$50,000 from the town. Mr. Ellis made a recommendation to the Mayor and Board of Alderman to grant the IDB an additional \$50,000 (fifty-thousand dollars). Further discussion made it clear, town funding provided to the IDB will be considered a loan, which must be paid back.

A motion was made by Vice Mayor Cates to approve Resolution 25-30. The motion was seconded by Alderman Austin. All were in favor, none opposed. Resolution 25-30 passed.

16. Other Items of Business:

A. Civic-Plus – Town of Oakland’s Municipal Code

Town Manager Ellis covered this topic earlier – See Item 11 Town Manager’s Report

18. Meeting Adjourned

Vice Mayor Cates made a motion to adjourn the meeting.

Date: September 18, 2025



Adrian Wiggins, Mayor



K. Yvonne Bullard, Town Recorder