

Mayor & Board of Aldermen – Regular Meeting

Meeting Minutes

July 17, 2025

Present: Mayor Adrain Wiggins
Vice Mayor Cates
Aldermen Austin, Bailey, Campbell and Hummel

Prayer and Pledge of Allegiance to the American Flag

1. Call to order by Mayor Wiggins

2. Establish Quorum

All present

3. Prayer & Pledge of Allegiance to the American Flag

4. Approval of Agenda

Alderman Hummel request to add several items to the agenda; (1) “Discussion of Workshop” under *XVI, Other Items of Business*, (2) Enter into an Executive Session at the end of the regular meeting, and (3) Add Resolution 25-24 under *XV, Consideration of Resolutions: New Business*

Alderman Hummel made a motion to approve the agenda as amended. Vice Mayor Cates seconded the motion. All in favor, none opposed. The motion passed.

5. Reading and Correction/Approval of Minutes

June 19, 2025– Regular Board Meeting Minutes

Vice Mayor Cates made a motion to approve June 19, 2025 Regular Meeting Minutes. Alderman Hummel seconded the motion. All in favor, none opposed. The motion passed.

June 11, 2025– Special Call Meeting Minutes

Vice Mayor Cates made a motion to approve June 11, 2025 Special Call Meeting Minutes. Alderman Bailey seconded the motion. All in favor, none opposed. The motion passed.

June 30, 2025– Special Call Meeting Minutes

Alderman Hummel made a motion to approve June 30, 2025 Special Call Meeting Minutes. Alderman Austin seconded the motion. All in favor, none opposed. The motion passed.

6. Special Item:

Mayor Wiggins read, then presented to the family of former Mayor H. Michael Brown, a proclamation proclaiming July as H. Michael Brown month, in honor of his recent passing.

7. Citizen's Comments

A. Julie Amodeo – Tate Drive – Addressed the board of parking issues due to the DMV on Beau Tisdale. Residents of Sommerset Subdivision are requesting additional “No Parking” signs to be installed and to have the brush cut down on regular basis which impedes visibility in the same area.

8. Communications from the Mayor

Mayor Wiggin's wished all a nice and safe summer.

9. Communication from the Aldermen

Vice Mayor Cates thanked Dennis for cutting the overgrown grass at the property located at 160 Suzzane. He asked if the town would have to follow the same procedure to get it cut in the future, which Attorney Minor stated yes. Mayor Wiggins asked if an ordinance could be drafted to curb repeat offenses, suggesting that other municipalities have such measures in place. Attorney Minor stated the process currently in place allows the town to put a lien on the property and provides the best chance for the town to collect a reimbursement for mowing it.

Alderman Campbell acknowledged every department who had a part in the July 4th Celebration.

Alderman Bailey gave kudos to Dennis for picking up 2 trees that fell in his yard.

10. Department Head Reports

Fire Chief Walls made an announcement to the board and citizens that the Oakland Fire Department will conduct training sessions in a vacant house (deemed to be torn down) located at 7405 Hwy 64. There will be visible activity and smoke at that location where the firefighters will be going through rescue scenarios.

11. Town Manager Report

Town Manager Ellis acknowledged the staff who were called out during the recent power outages. He thanked everyone for choosing to work at the Town of Oakland. He also recognized Chickasaw Electric for their prompt response.

12. Old Business: Ordinances Second and Final Reading w/ Public Hearings

A. Ordinance 25-03 – PODs (Portable Storage Containers) –Establishing Permit Requirements

A Public Hearing was opened by Mayor Wiggins. With no one to speak, Mayor Wiggins closed the Public Hearing.

Alderman Hummel made a motion to hear Ordinance 25-03. Alderman Bailey seconded the motion.

A motion was made by Vice Mayor Cates to approve the 2nd & Final Reading of Ordinance 25-03. The motion was seconded by Alderman Campbell. All were in favor, none opposed. The 2nd & Final Reading of Ordinance 25-03 passed.

B. Ordinance 25-04 – Parking on Streets -Municipal Code Amendment

A Public Hearing was opened by Mayor Wiggins. With no one to speak, Mayor Wiggins closed the Public Hearing.

Alderman Bailey made a motion to hear Ordinance 25-04. Alderman Hummel seconded the motion.

A motion was made by Alderman Bailey to approve the 2nd & Final Reading of Ordinance 25-04. The motion was seconded by Alderman Hummel. All were in favor, none opposed. The 2nd & Final Reading of Ordinance 25-04 passed.

C. Ordinance 25-08 – Gypsum Board - Amending Municipal Building Code

A Public Hearing was opened by Mayor Wiggins. With no one to speak, Mayor Wiggins closed the Public Hearing.

Vice Mayor Cates made a motion to hear Ordinance 25-08. Alderman Campbell seconded the motion.

A motion was made by Alderman Campbell to approve the 2nd & Final Reading of Ordinance 25-08. The motion was seconded by Alderman Austin. All were in favor, none opposed. The 2nd & Final Reading of Ordinance 25-08 passed.

13. New Business: Ordinances First Reading

A. Ordinance 25-09 -Amend Hidden Springs Planned Development, Fields – Phases Sections C, D & E General Development Plan

Alderman Austin made a motion to hear the 1st Reading of Ordinance 25-09. Alderman Campbell seconded the motion.

Josh Burnett- Developer Representative, stated the lot number will remain the same, revision is being proposed for a more natural layout including adding more common space and detention areas.

A motion was made by Alderman Hummel to approve the 1st Reading of Ordinance 25-09. The motion was seconded by Alderman Austin. All were in favor, none opposed. The 1st Reading of Ordinance 25-09 passed.

14. Consideration of Resolutions: Old Business - None

15. Consideration of Resolutions: New Business

A. Resolution 25-20 – A Resolution of the Town of Oakland, TN Approving Private Chapter No. 26 of the 114th General Assembly of the State of Tennessee Amending the Town of Oakland Charter

Vice Mayor Cates made a motion to hear Resolution 25-20.

Amendments of the Charter are as follow: Terms of office begin on the first business of the month, following the month of their election; and, Mayor & Aldermen will be elected to positions; and, compensation for newly elected officials begin on the first business of the month, following the month of their election.

A motion was made by Alderman Campbell to approve Resolution 25-20. The motion was seconded by Alderman Bailey. A roll call vote resulted in Campbell, Austin, Hummel, Bailey and Cates voting yes. There were none who opposed. Resolution 25-20 passed.

B. Resolution 25-21 – Sanitation/Solid Waste Contract Award

Vice Mayor Cates made a motion to hear Resolution 25-21.

Town Manager Ellis explained the rates quoted and presented to the Board did not include an administration fee. The Mayor suggested, and the board agreed to charge an administrative fee of \$1.03 to the base fee \$23.97, for a total of \$25.00 per month.

A motion was made by Alderman Hummel to approve Resolution 25-21 awarding the contract to Waste Pro as the Town's solid waste management company beginning January 4, 2026. The motion was seconded by Alderman Campbell. All were in favor, none opposed. Resolution 25-21 passed.

C. Resolution 25-22 –Food Truck Permit Approval

Alderman Austin made a motion to hear Resolution 25-22.

A motion was made by Alderman Bailey to approve Resolution 25-22. The motion was seconded by Alderman Campbell. Five (5) were in favor, with Vice Mayor Cates abstaining from voting. Resolution 25-22 passed.

D. Resolution 25-23 – Authorizing the Mayor to Renew Contract Agreement with Fayette County Board of Education

Alderman Hummel made a motion to hear Resolution 25-23.

Summarized as an annual agreement between Fayette County Schools & the Town of Oakland, for use of school ball fields, soccer fields and gym facilities.

A motion was made by Vice Mayor Cates to approve Resolution 25-23. The motion was seconded by

Alderman Campbell. All were in favor, none opposed. Resolution 25-23 passed.

E. Resolution 25-24 – Authorizing the Town of Oakland to Hire Demolition Services

Alderman Campbell made a motion to hear Resolution 25-24.

Authorizing Chester Pullium to demolish property located at 215 Mallory Drive at a cost of \$10k.

A motion was made by Alderman Hummel to approve Resolution 25-24. The motion was seconded by Alderman Austin. All were in favor, none opposed. Resolution 25-24 passed.

16. Other Items of Business:

**A. Emergency Purchase Approval 75 Clay Street Repairs.
Montoya Construction, Shield Environmental Services, and Premier Heating and Air**

Town Manager Ellis described the condition of 75 Clay Street and the necessity for the expenditure.

B. Workshop

Alderman Hummel requested a date for a workshop be set to discuss matters that have been brought up but not acted on, example was town logo, as well as an additional charter amendment, fire lanes/ street parking and the November Veteran's event.

The consensus of the Board was to schedule a workshop for Thursday, August 7th at 6pm.

C. Call for an Executive Session

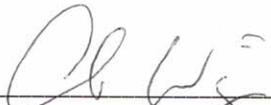
Vice Mayor Cates made a motion to enter in an Executive Session. The motion was seconded by Alderman Bailey. All in favor, none opposed. The motion passed.

The Regular Board meeting reconvened. Alderman Hummel made a motion to accept the recommendation of legal counsel made during the Executive Session. Alderman Campbell seconded the motion. All in favor, none opposed. The motion passed.

17. Meeting Adjourned

Vice Mayor Cates made a motion to adjourn the meeting.

Date: July 17, 2025


Adrian Wiggins, Mayor


K. Yvonne Bullard, Town Recorder