

Mayor & Board of Aldermen – Regular Meeting

Meeting Minutes

May 18, 2023

Present: Mayor H. Michael Brown
Vice Mayor Adrian Wiggins
Aldermen Frank Cates, Debbie Hummel, Jeff Fisher & Alderman Sutton

Prayer and Pledge of Allegiance to the American Flag

- 1. Call to order by Mayor Brown**
- 2. Prayer & Pledge of Allegiance to the American Flag**
- 3. Establish Quorum**

All were present

4. Approval of Agenda

Town Manager Johnson stated a correction to item XVI A; Resolution 23-43 is incorrect, while the heading is correct, the Resolution number should be changed to 23-52.

Alderman Cates made a motion to accept the agenda as amended. Vice Mayor Wiggins seconded the motion. All in favor, none opposed. The motion passed.

5. Reading and correction/Approval of Minutes of Regular Board

(A) March 16, 2023 Beer Board Meeting Minutes

Alderman Hummel made a motion to approve the March 16, 2023 Beer Board Minutes. Vice Mayor Wiggins seconded the motion. All in favor, none opposed. The motion passed.

(B) April 6, 2023 Special Call Meeting Minutes

Vice Mayor Wiggins made a motion to approve the April 6, 2023 Special Call Minutes. Alderman Cates seconded the motion. All approved, none opposed. The motion passed.

(C) April 20, 2023 Regular Board Meeting Minutes

Vice Mayor Wiggins requested a correction under "Old Business -Renaming Bowers Road", ensuring the correct name and proper spelling reflect are included in these minutes. Let it be known for the record, the accurate name is Mewborn Farm Road (as opposed to Mewborn Farms Drive). Vice Mayor Wiggins further stated his motion to approve the minutes as amended. Alderman Sutton seconded the motion. All in favor, none opposed.

It is fact, Resolution 23-31 presented to and voted on by the Mayor and Board of Aldermen at the April 20, 2023 meeting was drafted as Mewborn Farms Drive. On April 25, 2023 the Town Manager received notification from Ms. Debbie Crawford stating the resolution had a "type-o". On April 26, 2023, Attorney Tom Minor responded with Resolution 23-31 "Revision" and a comment, *"In my opinion, this is considered a scrivener's error and does not require Board approval"*.

Due to the circumstances, the April 20, 2023 Regular Board Minutes will remain as initially presented, because the revision took place six (6) days after the April 20, 2023 meeting. However, Resolution 23-31 revised accordingly (as of April 26, 2023), signed by Mayor Brown and attested by Recorder Bullard will now be recognized as the official document, signifying Mewborn Farm Road as true and correct.

6. Citizen's Comments

Trevor Brooks, Eagle Scout- Arlington TN – Presented an Eagle Scout project, which entails building and installing two (2) bulletin boards for Town Hall and the Parks & Recreation Activity Center.

Judy Miller – Country Wood LN – Addressed the board of noise and issuance of citations for loud music and cars. She also mentioned the noise of jake-brakes on the highway.

Ms. Miller was advised to file a warrant with the General Sessions Clerk in Somerville.

7. Communications from the Mayor

None

8. Communication from the Aldermen

Alderman Cates- Asked for follow up of overgrown properties. Regarding the TML Conference in Nashville that was attended by several members of the Oakland Board, he inquired of the number of persons who attended the dinner totaling \$976.00. It was also requested to provide him with a copy of the receipt.

Vice Mayor Wiggins – Kudos were given to Water Department Director Eric Armstrong and his staff for competing and being recognized as the "Best Tasting Water" in the region. This recognition allows Oakland a spot in a statewide competition

9. Department Head Reports

Alderman Sutton inquired of Fire Chief Walls about the availability of Narcan to Oakland's First Responders and Police. Chief Walls explained with fentanyl's strength and increasing incidents, there is growing concern of fentanyl exposure and stated Oakland Police are inadequately equipped with Narcan.

The Mayor charged Chief Walls with getting the Narcan to each of the officers.

10. Town Manager Report

Mr. Johnson reported two (2) Special Meetings will be held on Monday and Tuesday next week.

11. Consent Agenda

None

12. Old Business: Ordinances Second and Final Reading

Public Hearing: Open – No Comments from audience, the public hearing was closed.

(A) Ordinance 23-05 Amending City Code, Title 7, Chapter 5, Fire Fee

A motion was made by Alderman Cates to hear Resolution 23-05.

Alderman Cates made a motion to approve Resolution 23-05. Alderman Hummel seconded the motion. All in favor, none opposed. The motion passed.

Public Hearing: Open – No Comments from audience, the public hearing was closed.

(B) Ordinance 23-06 Amending City Code, Title 5, Chapter 5, Park Development Fee

A motion was made by Vice Mayor Wiggins to hear Ordinance 23-06.

Alderman Cates made a motion to approve Ordinance 23-06. Alderman Fisher seconded the motion. All in favor, none opposed. The motion passed.

Public Hearing: Open – No Comments from audience, the public hearing was closed.

(C) Ordinance 23-07 Amend Title 11, Chapter 4 of the City Code of Ordinances to Amend Section 11-402 (h) Relating to Construction Work Hours

Alderman Fisher made a motion to hear Ordinance 23-07.

In Board discussion, it was determined the section number should be changed on Resolution 23-07 to 401(h).

Alderman Fisher made a motion to approve Ordinance 23-07 with revisions as recommended by Attorney Minor and adding decibel language. Alderman Sutton seconded the motion. All in favor, none opposed. Ordinance 23-07 passed.

Public Hearing: Open – No Comments from audience, the public hearing was closed.

(D) Ordinance 23-08 Amending the City Code, Title 12, Chapter 1, Section 112 (4), International Residential Code

Alderman Sutton made a motion to hear Ordinance 23-08.

Alderman Sutton made a motion to approve Ordinance 23-08. Alderman Hummel seconded the motion. All in favor, none opposed. Ordinance 23-08 passed.

Public Hearing: Open – No Comments from audience, the public hearing was closed.

(E) Ordinance 23-09 Amending the Adopted Fiscal Year 2022-2023 Budget; Providing an Effective Date

Alderman Sutton made a motion to hear Ordinance 23-09.

Alderman Sutton made a motion to approve Ordinance 23-09. Vice Mayor Wiggins seconded the motion. All in favor, none opposed. Ordinance 23-09 passed.

13. Old Business: Resolutions

(A) Resolution 23-41 Establishing Rental Fees and Deposits for Town of Oakland Activity Center

Alderman Hummel made a motion to hear Resolution 23-41.

Vice Mayor Wiggins recommended the fees as follows:

4 Hour Rental = Resident \$70. w/ \$35. Refundable Fee / Non-Resident \$100. w/ \$50. Refundable Fee

8 Hour Rental = Resident \$100 w/\$50. Refundable Fee / Non-Resident \$200. w/ \$100. Refundable Fee

Vice Mayor Wiggins made a motion to approve Resolution 23-41 as recommended. Alderman Sutton seconded the motion. Four (4) in favor, one (1) opposed. Alderman Fisher opposed. Resolution 23-41 passed.

14. Public Hearing: Urban Growth Boundary Map as Amended

Public Hearing Opened

Public Hearing Closed

Mr. Williams of Germantown, Tn approached the bench with a question of Loosahatchie boundary, as it will affect his decision in purchasing real estate in that area. Director Courton addressed his concern.

Alderman Sutton made a motion to hear.

Alderman Sutton made a motion to approve. Alderman Cates seconded the motion. All in favor, none opposed. The motion passed.

15. New Business: Ordinances First Reading

(A) Ordinance 23-10 Amending Ordinance 16-02 Water Rate Calculations

A motion was made by Vice Mayor Wiggins to hear Ordinance 23-10.

Vice Mayor Wiggins made a motion to approve Ordinance 23-10. Alderman Hummel seconded the motion. All in favor, none opposed. The motion passed.

16. Consideration of Resolutions

(A) Resolution 23-52 Authorizing Professional Service Audit RFQ

A motion was made by Vice Mayor Wiggins to hear Resolution 23-52

Vice Mayor Wiggins made a motion to approve Resolution 23-52. Alderman Sutton seconded the motion. All in favor, none opposed. The motion passed.

(B) Resolution 23-53 Adopting Major Thoroughfare Plan

Request to defer this item. A formal resolution will presented at a later date.

A motion was made by Vice Mayor Wiggins to defer this item until June. Alderman Fisher seconded the motion. All in favor, none opposed. The motion passed.

(C) Resolution 23-55 Authorizing an Agreement with Consulting Firm for Cyber Security

A motion was made by Vice Mayor Wiggins to hear Resolution 23-55.

Town Manager Johnson explained the state has mandated that all utilities must develop a Cyber Security Plan which the Town must quickly move forward as this plan is to be in place July 1, 2023. VC3 representative Bill Piper was present for questions.

Vice Mayor Wiggins made a motion to approve Resolution 23-55, entering contract with VC3 for the town's I.T., cyber security needs etc. Alderman Fisher seconded the motion. All in favor, none opposed. The motion passed.

(D) Resolution 23-56 Authorizing Bid Notice for Hwy 64 West/Cherry Rd Water Line Extension: ARPA Funds Collaborative Project with Fayette County

A motion was made by Vice Mayor Wiggins to hear Resolution 23-56.

Alderman Cates made a motion to approve Resolution 23-56. Alderman Fisher seconded the motion. All in favor, none opposed. The motion passed.

17. Consideration of Business Items

(A). Mr. Johnson presented to the board a request from Renaissance Development for a proposed cost shared water line extension.

Water Director Armstrong explained the importance of the water line to the west end of town. With anticipated growth in that area, it would be beneficial to have a 16-inch line. With the cost share proposal, the developer would pay for an 8-inch line and Oakland would pay the difference of a 16-inch line. The Board authorized Directors Armstrong and Ellis to get cost estimate/comparison pricing.

(B). Mr. Johnson brought attention to the Board, there are 10 lighted subdivisions entrances the Town is paying the electricity. Mr. Johnson proposed notifying the citizens by website, local newspaper and water bill that the town will no longer fund subdivision entrance lighting.

(C). Mr. Johnson presented Site Plan D as requested. Mr. Johnson asked the Board if they wished to proceed with Site Plan D.

Vice Mayor Wiggins made a motion to proceed with Site Plan D. Alderman Sutton seconded the motion. Four (4) in favor, one (1) opposed. Alderman Fisher opposed. The motion passed.

18. Other Items of Business

None

19. Credit Applications

None.

20. Approval of Invoices

None

21. Meeting Adjourned – A motion was made by Alderman Cates to adjourn the meeting.

Date: May 18, 2023



H. Michael Brown, Mayor



K. Yvonne Bullard, City Recorder