

Oakland Municipal Design Review Committee – Regular Meeting
Meeting Minutes
January 2, 2024

Commission Members Present

Chairman Hayes Laughlin
Steve Laskoski, Vice Chairman
Christina Hall, Secretary
Mayor H. Michael Brown
Alderman Debbie Hummel
Jack Poole
Dickey Sullivan

Staff Present

Ed Courton, Planning and Community Development Director

Called to order at 6:00 pm by Chairman Laughlin

Determination of a quorum

Chairman Laughlin stated there was a quorum present.

Approval of the Agenda

A motion was made by Steve Laskoski and seconded by Mayor Brown to accept the Agenda, as presented. The motion passed unanimously (6-0).

Approval of the Minutes – November 7, 2023

A motion was made by Alderman Hummel and seconded by Christina Hall to accept the minutes, as amended. The motion passed unanimously (6-0).

Old Business

Oakland Design Review Guidelines Discussion: Christina Hall spoke about the proposed exterior building colors and provided Sherwin Williams color palettes (swatches). The colors were divided into neutral, earthtone, and accent colors. The proposed colors will be included in the revised Guidelines once completed and approved by the Commission. Mr. Courton would recommend expanding the colors for buildings and dividing the colors into primary and secondary colors based on building percentage. Commission discussion ensued about the colors. Mr. Courton says that he would recommend the Commission consider allowing staff to administrative approve compliant colors and other elements of the Guidelines. Mr. Courton will provide the Commission staff's recommendations at an upcoming meeting. Commission discussion continued regarding exterior window lighting. Mr. Courton says this issue is difficult

to enforce but will look into it, as part of the revised Guidelines. Mr. Courton further addressed staff's consistent enforcement problem with corner lot fences. Steve Laskoski, Chairman Laughlin and Christina Hall are concerned about staff's lack of enforcement. Mr. Courton says staff is addressing many issues and it is about enforcement priorities, staff time and funding.

New Business

None.

Adjournment

There being no other business, a motion to adjourn was made by Mayor Brown, seconded by Jack Poole. The vote was unanimous (6-0). The meeting was adjourned at 6:32 pm

Approved by the Planning Commission on 06 FEB 2024

Chairman

A handwritten signature in black ink, appearing to read "Ken Laughlin", written over a horizontal line.

Secretary

A handwritten signature in blue ink, consisting of a large loop followed by several strokes, written over a horizontal line.