Mayor & Board of Aldermen – Regular Meeting

Meeting Minutes
September 19, 2019

Present: Mayor Chris Goodman
Vice-Mayor Ken Sutton
Aldermen Kelly Rector, Greg Duncan & Frank Cates

Prayer and Pledge of Allegiance to the American Flag

1. Call to order by Mayor Goodman
2. Quorum established
3. Approval of Agenda

Mayor Goodman called for a motion to review the agenda; a motion was made by Alderman Cates and seconded by Alderman Rector. All were in favor of accepting the agenda as presented, none opposed. The motion passed unanimously.

4. Reading and correction/Approval of Minutes of Regular Board Meeting

Mayor Goodman called for a motion to review August 15, 2019 Regular Board Meeting Minutes; a motion was made to review by Vice Mayor Sutton and seconded by Alderman Cates. A call to vote accepting the August 15, 2019 Regular Board Meeting minutes as presented; all in favor, none opposed. The motion passed unanimously.

Mayor Goodman called for a motion to review August 15, 2019 Beer Board Meeting Minutes; a motion was made to review by Alderman Cates and seconded by Alderman Rector. A call to vote accepting the August 15, 2019 Beer Board Meeting minutes as presented; all in favor, none opposed. The motion passed unanimously.

Mayor Goodman called for a motion to review August 22, 2019 Special Call Board Meeting Minutes; a motion was made to review by Alderman Duncan and seconded by Alderman Cates. A call to vote accepting the August 22, 2019 Special Call Board Meeting minutes as presented; all in favor, none opposed. The motion passed unanimously.

5. Citizen’s Comments

Dana Griffith – Waters of Hidden Springs, 55 Misty Hill Cove – Addressed concerns of vehicles parking on street.

Cedric Huff – Villages of Riverwood, 85 Oak Hollow Dr.– Grass cutting in common areas and unwanted pests.

6. Communications from the Mayor

Mayor Goodman welcomed all in attendance. The Mayor recognized Ms. Abby Odom sitting in for Attorney Tom Minor in his absence. The Mayor addressed the concern of vehicles parking on streets. He stated unless an
emergency vehicle was blocked and unable to access an emergency situation, or a subdivision covenants was in place, there’s nothing legally the Town can do to deter on street parking.

To Mr. Huff, the Mayor stated grass cutting will be addressed later in this meeting.

The Mayor reported the East Sewer Project is moving forward; once the contactor has completed the force main; Chickasaw will upgrade the transformer pump station and the contractor will then install a new pump station. Prior to signing off as a completed project, the contractor is required to get from each easement owner a letter of satisfaction.

As for the West Sewer Project, it is progressing very well.

The Mayor advised the Board, a fence has been built around the Cypress Creek Bridge to comply with recommendations of the town’s insurance carrier, Public Entity Partners, therefore, extending the liability coverage on the bridge, allowing the town 60 days to determine the future of the bridge.

The grant writer position remains open and there has been one additional applicant, which was forwarded to the board members.

Live streaming follow-up, cameras have been configured, the SDM card is currently on back-order and the youtube channel must be verified. An ordinance must be drafted and other details to be addressed.

7. Reports from Department Heads

Code Enforcement - Walter Owens provided update.
Water & Public Works - Harvey provided update.
Parks & Recreation – Brandon Mullins provided update.
Police Department – Asst. Chief Gaines provided update.
Fire Department – Chief Walls provided update.
Admin. Department- Yvonne Bullard was absent, Jenna Arnold served as a stand-in.

8. Report from Oakland Chamber of Commerce

Ms. Krepela absent.
Events coming up:
Saturday, October 5, 2019 - Oakland in October Festival
Friday, October 18, 2019 – Golf Tournament
Saturday, October 26, 2019 – Haunted Trail and Truck or Treat at Ring Container

9. Reports from Members of the Board of Mayor and Aldermen

Discussion Items:

• Gravel and rock spilling from trucks – Alderman Rector asked what can be done to prevent this from continuing as it poses a safety issue in our community.
Park Land Public Meetings – Alderman Cates inquired of status. Mayor Goodman commented he is putting together a “RFQ”, request for quotes, for a park designer. Alderman Cates stated the Oakland Community should have input and possible sponsorship opportunity. It was agreed invitations would be sent to the Oakland Business owners to attend the meeting(s). The first meeting will be held at 7:00pm, Thursday, October 10, 2019.

Overgrown Properties – Alderman Cates inquired of the ownership of property at Riverwoods Oak Hollow. The property is owned by Signature Group of Capital Investment Company in New York. Walter Owen commented the common property does not have potential for any type of development, it is strictly a drainage area. The owner has property of no value and is walking away allowing it to be auctioned on the courthouse steps. Alderman Rector requested legal counsel to offer direction in such instances, at the next meeting. Vice Mayor Sutton made a motion to cease and desist the writing of minor neighborhood code violations and concentrate on commercial and new construction sites until further notice. The motion was seconded by Alderman Rector. None opposed, the motion passed unanimously. Abby Odom of Tom Minor’s office stated she would pursue with liens on neglected properties, once the information is provided to her.

Unfinished Business – (1). Vice Mayor Sutton asked why an ordinance for livestreaming was not presented in this meeting. The board asked for an opinion regarding liability of livestreaming, Abby Odom offered to research and get answers to the board. (2). Vice Mayor Sutton, reiterated he has not seen the Main Street property. An agreement was reached for a walk-thru on Friday, September 20th at 4:00pm. (3). Vice Mayor Sutton asked for an update signed lease with tenant occupying a space in the Main Street property. The Mayor stated all that was lacking is proof of liability insurance and that document is expected to be delivered tomorrow.

10. Old Business
Resolution 19-33 – The Waters of Hidden Springs, Section C-2 Subdivision Development Contract
A motion was made by Vice Mayor Sutton to hear Resolution 19-33. The motion was seconded by Alderman Cates. A motion was made by Vice Mayor Sutton to approve Resolution 19-33. Alderman Rector seconded the motion. All in favor, none opposed. The motion passed unanimously.

11. New Business
Resolution 19-42 – 2019 TDOT Multimodal Access Grant
A motion was made by Vice Mayor Sutton to hear Resolution 19-42. The motion was seconded by Alderman Cates. A motion was made by Vice Mayor Sutton to approve Resolution 19-42. Alderman Rector seconded the motion. All in favor, none opposed. The motion passed unanimously.

Resolution 19-43 – Fire Department Request for Bids: Utility Task Vehicle
A motion was made by Alderman Cates to hear Resolution 19-43. The motion was seconded by Alderman Duncan. A call for vote resulted; all in favor, none opposed. The motion passed unanimously.
New Hire Applications Review

A motion was made by Alderman Rector to consider applicants for a vacant Water Department Full-time position. The motion was seconded by Alderman Duncan. Vice Mayor Sutton expressed concern in the driving record of the department heads recommendation. A motion was made by Alderman Cates to table this discussion until next month when the department head will bring another recommendation to the Board. The motion seconded by Vice Mayor Sutton. All in favor, none opposed. The motion passed unanimously.

12. Approval of Invoices or Credit Applications

A motion was made by Alderman Rector and seconded by Alderman Duncan to consider. A motion was made by Vice Mayor Sutton and seconded by Alderman Rector to approve paying invoices with the exception of the delivery fee charged by $172.04. The Board requested more information related to delivery charge in question to be emailed to them. Mayor Goodman called for a vote; all were in favor, none opposed. The motion passed unanimously.

13. Adjournment

Motion made to adjourn by Alderman Rector; all in favor. The meeting was adjourned.

Date: September 19, 2019

Chris Goodman, Mayor
K. Yvonne Bullard, City Recorder