Mayor & Board of Aldermen – Regular Meeting

Meeting Minutes

August 15, 2019

Present: Mayor Chris Goodman
Vice-Mayor Ken Sutton
Aldermen Kelly Rector, Greg Duncan & Frank Cates

Prayer and Pledge of Allegiance to the American Flag

1. Call to order by Mayor Goodman
2. Quorum established
3. Approval of Agenda

Mayor Goodman called for a motion to review the agenda; a motion was by Alderman Cates and seconded by Alderman Rector. Alderman Cates requested the agenda to include under old business, an update from Atty. Minor related to grass cutting and under discussion items, vendors peddling on private property without permits. The Mayor requested to add under discussion items, a change order for the West Sanitary Sewer Extension, as well as the 1st Reading of Ordinance 19-05 – Amending Oakland Municipal Code Related to The Recording of Competitive Bids. A motion was made by Vice Mayor Sutton to approve the agenda with the recommended items. The motion was seconded by Alderman Duncan. All were in favor of accepting the amended agenda, none opposed. The motion passed unanimously.

4. Reading and correction/Approval of Minutes of Regular Board Meeting

Mayor Goodman called for a motion to review July 18, 2019 Regular Board Meeting Minutes; a motion was made to review by Alderman Cates and seconded by Alderman Rector. A call to vote accepting the July 18, 2019 minutes as presented; all in favor, none opposed. The motion passed unanimously.

5. Citizen’s Comments

Russ Emele – Villages of Riverwood - Thanked all who were responsible for the 2nd cutting of Hwy 64. Mr. Emele presented the Mayor and Board with pictures of overgrown areas and fire hydrants.

Carl Doyle – Tomlin Road – Thanked everyone for the help and direction offered with regards to the cemetery. Stated a 5-member board and secretary of treasurer have since been established.

Kevin Powers – Oakland Woods – Asked the Mayor and Board to look into credit card being used as an acceptable form of payment in doing business with the Town of Oakland.

6. Communications from the Mayor

Mayor Goodman welcomed all in attendance. The Mayor addressed Mr. Emele, stating the fire hydrant maintenance that will be discussed, is primarily maintaining the plug. The Mayor stated the cleanup around the
hydrants will be addressed. The Mayor will follow up with Mr. Emele, via email, regarding the overgrowth near the new homes, once he and town staff have gone to look at the property.

In response to Mr. Powers, the Mayor stated the use of credit cards is underway, companies have been contacted for demos and have narrowed it down to one. Discussions are taking place.

The Mayor advised the Board of need to further discuss the Master Plan. It is imperative to get the Master Plan updated with the new property and accepted by the Board. A special call meeting or workshop will be scheduled the near future.

7. Reports from Department Heads

Code Enforcement - Walter Owens provided update.
Water & Public Works - Harvey provided update.
Parks & Recreation – Brandon Mullins provided update.
Police Department – Asst. Chief Gaines provided update.
Fire Department – Chief Walls provided update.
Admin. Department- Yvonne Bullard reported to the board that an encumbrance of funds was necessary due to delayed closing on the Main Street property. The remaining allocated funds for the purchase project will rollover to the FYE 20 Budget. This task is encompassed of “REDUCING” FYE2019 Parks & Rec Capital Outlay line and “INCREASING” FYE2020 Parks & Rec Capital Outlay line.

8. Report from Oakland Chamber of Commerce

Ms. Krepela absent.
Events coming up:
Saturday, October 5, 2019 - Oakland in October Festival
Friday, October 18, 2019 – Golf Tournament
Friday, October 25, 2019 – Haunted Trail and Truck or Treat at Ring Container

9. Reports from Members of the Board of Mayor and Aldermen

Discussion Items:

- **Main Street Property Update** – Mayor Goodman had a contractor to look at the property for the purpose of giving a quote in turning the 24’ x 16’ area into 4 offices. The contractor noted an issue with metal duct work ran in the building; causing ceiling leaks, he will quote on correcting the issue and also on flooring.

- **Live Stream Update** - Mayor Goodman stated the cameras are properly wired and audio is in place. Scheduling the installer and our IT within the next 2 weeks getting ready to go online and prior to streaming an ordinance must be drafted and passed by the Board.

- **Black Ankle Creek** – The Mayor stated all info was sent to State Reps as requested by the Board. Communication will be passed to the Board as it is received.
- **Department of Revenue Update** – The Mayor updated the Board of the TCA 67-6-1028 authorizes entities to hold 2 temporary sales periods without being subject to sales tax; this includes churches and 501 organizations.

- **Request for Funding Oakland Cemetery** – Atty. Minor stated the law does not favor municipalities in maintaining private cemeteries. If the Town is going to have a policy of providing an annual donation to this particular cemetery, then it must be one that is consistent and all-inclusive treating all cemeteries equally.

- **Unfinished Business** – (1). Vice Mayor Sutton inquired of response to the grant-writer position. To date, 2 responses were forwarded to the aldermen via email. (2). Vice Mayor Sutton, relating to Main St. property, stated until he can access the property, he could not vote on repairs or updates to the Main Street property. (3). Vice Mayor Sutton expressed concern of a tenant occupying a space in the Main Street property without a signed lease. The Mayor stated a lease was sent to him, once he signs it, it will be brought to the Board for approval.

- **Park Planning** – Vice Mayor Sutton request to being moving forward soon. Open communications with the community for ideas, possible professional advice in getting the project started and sponsorships.

- **West Sanitation Sewer Extension Change Order** – Vice Mayor Sutton made a motion to approve the change order. Alderman Rector seconded the motion. All in favor, non-opposed. The motion passed unanimously.

10. **Old Business**

**Cypress Creek Bridge** – Mayor Goodman stated he has contacted both the Fayette County School Board and County Mayor to schedule a meeting to discuss options in repairing or tearing down the bridge. Once the meeting has been coordinated Mayor Goodman will provide the meeting date to the Board.

**Out of State Vendor on Private Property Without a Permit** – Alderman Cates asked what is in place to prevent this from continuing. Walter addressed charitable non-profit organization, offering to research. Vice Mayor Sutton inquired if the “Hot Dog” stand was required to appear to the Design and Review Board, which, Chris Pate answered no, it was handled administratively as a peddler’s permit. Vice Mayor Sutton asked, could the temporary vendors be required to appear to the D&R Board, to which Walter Owens answered yes and Attorney Minor stating it would require an ordinance.

11. **New Business**

**Resolution 19-36 – Phase 5 Sommerset Subdivision Development Contract**

A motion was made by Alderman Cates to hear Resolution 19-36. The motion was seconded by Alderman Duncan. All in favor, none opposed. The motion passed unanimously.

**Resolution 19-37 – Water Department Request for Bids: Fire Hydrant**

A motion was made by Alderman Cates to hear Resolution 19-37. The motion was seconded by Alderman Rector. All in favor, none opposed. The motion passed unanimously.
Resolution 19-38 – Water Department Request for Bids: Chemicals

A motion was made by Vice Mayor Sutton to hear Resolution 19-38. The motion was seconded by Alderman Duncan. A motion to approve was made by Vice Mayor Sutton with a second by Alderman Duncan. All in favor, none opposed. The motion passed unanimously.

Resolution 19-39 – Water Department Request for Bids: Electrical Services

A motion was made by Alderman Cates to hear Resolution 19-39. The motion was seconded by Alderman Rector. A motion to approve was made by Vice Mayor Sutton with a second by Alderman Cates. All in favor, none opposed. The motion passed unanimously.

Resolution 19-40 – Water Department TML Safety Grant

A motion was made by Alderman Cates to hear Resolution 19-40. The motion was seconded by Alderman Rector. A motion to approve was made by Vice Mayor Sutton with a second by Alderman Rector. All in favor, none opposed. The motion passed unanimously.

Resolution 19-41 – Police Department Vehicle Purchase

A motion was made by Vice Mayor Sutton to hear Resolution 19-41. The motion was seconded by Alderman Cates. An error was detected and noted in the heading of Resolution 19-41. A motion was made by Vice Mayor Sutton to amend the number of vehicles to be purchased from two (2) to three (3) vehicles. Alderman Cates seconded the motion. All in favor of accepting the amendment, none opposed. A motion to approve amended Resolution 19-41 was made by Vice Mayor Sutton with a second by Alderman Cates. All in favor, none opposed. The motion passed unanimously.

Donation of Town Owned Vehicle to Fayette County Emergency Services

A motion was made by Alderman Rector to consider donating a 1999 Ford Expedition to Fayette County Emergency Services. The motion was seconded by Vice Mayor Sutton. A motion to approve the donation was made by Vice Mayor Sutton with a second by Alderman Cates. All in favor, none opposed. The motion passed unanimously.

New Hire Applications Review

A motion was made by Vice Mayor Sutton to consider applicants for a vacant Fire Department Full-time position. The motion was seconded by Alderman Cates. Vice Mayor Sutton made a motion to approve Chief Walls recommendation. The motion was seconded by Alderman Rector. All in favor, none opposed. The motion passed unanimously.

A motion was made by Vice Mayor Sutton to consider applicant of Fire Department Volunteer position. The motion was seconded by Alderman Rector. Vice Mayor Sutton made a motion to approve Chief Walls recommendation. The motion was seconded by Alderman Rector. All in favor, none opposed. The motion passed unanimously.
Ordinance 19-05 – 1st Reading Amending Municipal Code Relating to The Recording of Competitive Bids

A motion was made by Alderman Rector to hear Ordinance 19-05. The motion was seconded by Vice Mayor Sutton. All in favor, none opposed. The motion passed unanimously. A motion to approve the 1st Reading of Ordinance 19-05 was made by Vice Mayor Sutton with a second by Alderman Cates. All in favor, none opposed. The motion passed unanimously.

12. Approval of Invoices or Credit Applications

A motion was made by Alderman Rector and seconded by Vice Mayor Sutton to review. A motion was made by Vice Mayor Sutton and seconded by Alderman Duncan to approve. Mayor Goodman called for a vote; all were in favor, none opposed. The motion passed unanimously.

13. Adjournment

Motion made to adjourn by Alderman Rector and seconded by Alderman Cates. All in favor. The meeting was adjourned.

Date: August 15, 2019

Chris Goodman, Mayor

K. Yvonne Bullard, City Recorder