Mayor & Board of Aldermen – Regular Meeting

Meeting Minutes

June 20, 2019

Present: Mayor Chris Goodman
Vice-Mayor Ken Sutton
Aldermen Kelly Rector & Frank Cates

Prayer and Pledge of Allegiance to the American Flag

1. Call to order by Mayor Goodman
2. Quorum established with Alderman Duncan absent
3. Approval of Agenda
   Mayor Goodman called for a motion to review the agenda; a motion was made to review by Alderman Cates and seconded by Alderman Rector. All in favor, none opposed. The motion passed unanimously.

4. Reading and correction/Approval of Minutes of Regular Board Meeting
   Mayor Goodman called for a motion to review May 16, 2019 Regular Board Meeting Minutes; a motion was made to review by Alderman Rector and seconded by Alderman Cates. A call to vote accepting the minutes as presented; all in favor, none opposed. The motion passed unanimously.

   Mayor Goodman called for a motion to review May 21, 2019 Special Call Meeting Minutes; a motion was made to review by Alderman Cates and seconded by Alderman Duncan. A call to vote accepting the minutes as presented; all in favor, none opposed. The motion passed unanimously.

   Mayor Goodman called for a motion to review June 6, 2019 Special Call Meeting Minutes; a motion was made to review by Vice Mayor Sutton and seconded by Alderman Rector. A call to vote accepting the minutes as presented; all in favor, none opposed. The motion passed unanimously.

5. Citizen’s Comments
   Troy Meadows (60 Aberdeen) and Dennis Baker (40 Aberdeen) expressed concerns that developers, in their subdivision, are being allowed to construct homes of less square footage and less quality, reducing values of homes in Fairway Hills. For the sake of maintaining integrity and quality of the community, they asked if anything could be done to hold the developers responsible in meeting the original building standards of that subdivision.

   Gary Schmidt made the board aware that he was under contract for Serenity Builders to construct his future home. While in construction Serenity Builders cancelled his construction contract. Mr. Schmidt stated his contract was cancelled because he had contacted Oakland’s Code Enforcement with concerns during phases of the construction.
Summer Bertram (213 Martha Cove, Oakland Acres) requested information as to the state of the water fund, expressed concern of the maintenance of the city cemetery and inquired of the location Ms. Eisinger's, 100th birthday photos that in year past were displayed in the courtroom. Lastly, expressed concern of the flashing red light in the vicinity of Hwy 64 and Clay Street has been down for a while and is laying on the ground.

6. Communications from the Mayor

Mayor Goodman welcomed all in attendance. The Mayor acknowledged the Chamber for the Town Staff Appreciation Luncheon. He reminded everyone of the Centennial Celebration on June 29, 2019 at West Jr. High School.

Addressing Mr. Meadows and Mr. Baker, the Mayor stated the town was limited in action as long as the zoning requirements are being met.

The Mayor was sympathetic in the news Mr. Schmidt presented to the board.

The Mayor assured Ms. Bertram the water fund is healthy. The cemetery issue would not be discussed during this meeting and as for the Eisinger photos, they were not in the courtroom when he came into office. The flashing light is a state issued light and communications related to it being down have been relayed prior to today.

7. Reports from Department Heads

Code Enforcement - Walter Owens provided update.
Water & Public Works - Harvey provided update.
Parks & Recreation – Brandon Mullins provided update.
Police Department – Asst. Chief Gaines provided update.
Fire Department – Chief Walls provided update.
Admin. Department- Yvonne Bullard provided update.

8. Report from Oakland Chamber of Commerce

Ms. Krepela was absent. The Mayor mentioned “Coffee Connection” next month and “Oakland in October” festival in the fall. Alderman Cates inquired of the monies provided to the Chamber for the 2019 Spring Fest that was cancelled due to weather. In contacting the Chamber an email was sent to the board-members from Ms. Krepela, stating how those funds had been spent.

9. Reports from Members of the Board of Mayor and Aldermen

Discussion Items:

- **Live Streaming** – Vice Mayor Sutton asked to have this discussion while addressing Resolution 19-27 under “New Business”.

- **Quarterly News Letter** – Alderman Cates requested a status update.

- **Centennial Celebration** – Vice Mayor Sutton inquired of the amount of funds set aside vs the amount of funds currently spent on the celebration.
• **Fireworks Stands** – Vice Mayor Sutton insisted the Police Department to police the stands referring to under-age purchasing. Vice Mayor Sutton made a motion that prior to issuing vendors permits, make sure the vendors are adhering to tax laws. Alderman Cates asked about limiting the number of locations one vendor can have in the town. Walter Owens of Code Enforcement recommended to the Board to revise/rewrite the Fire Works Ordinance to capture any and all changes that’s being discussed. Vice Mayor Sutton withdrew his motion. The Mayor and Board requested Town attorney Minor to compare the newly adopted “Peddler/Solicitors” ordinance to the Fireworks Ordinance to determine if fireworks vendors are considered as “transient” vendors, if so, the fireworks stands are not complying to hours of operation set by the new ordinance.

• **Builders and Developers** – Vice Mayor Sutton reiterated that contractors and developers must be held accountable for maintaining the construction areas. They should be held to the same standards as citizens of the town. Vice Mayor Sutton asked Walter Owens, Code Enforcement, the requirements of builders and developers. Mr. Owens responded the builder’s requirements are erosion control, site clean-up (mud in streets & blowing trash) and rock in the designated construction site entrance. Mr. Owen stated he was unknowing of the, if any, developer’s requirements as related to the topic.

• **Contractors Responsibility** – Vice Mayor Sutton referred to a particular property owner, who allowed the town an easement for the east sewer construction. She sent an email to the Mayor and Board that her property had not been cosmetically returned to its “normal state or better” as agreed. Vice Mayor Sutton was concerned when she offered information, that the town’s public works department had made an attempt to correct, which was obligated by the contractor. Vice Mayor Sutton asked Attorney Minor’s opinion could the action be construed as fraud or waste on the town’s behalf. His opinion was, there should be an effort of collecting the cost incurred by the temporary fix, in deducting this cost from the contractor retainage fee, the town holds until the job is completed.

• **Black Ankle Creek** – Vice Mayor Sutton suggested contacting State Representatives asking them to present the towns case to TDEC. The Mayor will further communicate with TDEC manager.

• **Hidden Springs Subdivision Detention Pond** – Alderman Cates requested Harvey Ellis (Water & Waste Water) contact property developer regarding the closure of the detention basin. Mr. Ellis will contact the developer and copy the Mayor and Board.

• **Sewer Pond Project** – Vice Mayor Sutton commended the staff for the efforts made to control odors from the sewer pond by installing the aerators.

• **Scheduled Paving** – Vice Mayor Sutton removed this item, seeing a resolution under “New Business” on this agenda.

• **Sewer Projects - Updates** – Vice Mayor Sutton – Paving Bid-sheet provided – no further discussion.

• **Grass Cutting & Trash – Hwy 64** - Alderman Cates asked Mayor if he contacted the state. The Mayor stated he had sent a letter to the regional department. If no response by Tuesday, June 25, 2019, he will contact the state representative. Vice Mayor Sutton requested update on town maintaining sign to sign (inside city limits on Hwy 64). Mr. Ellis spoke with TDOT and found a Right-of-Way Application and permit was required.
• **Retail Academy** – Vice Mayor Sutton stated he would be willing to attend with the Board's approval. A motion was made by Alderman Cates that Vice Mayor Sutton attend the Retail Academy. The motion was seconded by Alderman Rector. The motion passed by a vote of 3- Yes and 1- Absatined. Yes votes = Aldermen Duncan, Rector & Cates. Abstained=Vice Mayor Sutton.

• **Gas Utility Negotations with Somerville** – Vice Mayor Sutton requested an update with Somerville of In-Lieu of Tax vs the price to buy the gas utility servicing the town. Vice Mayor requested a meeting between the Somerville Gas and Town of Oakland officials.

• **Contracts with Other Utility Providers** – Vice Mayor Sutton requested the new contract that was discussed previously and being worked on by the Mayor. The Mayor stated a new contract has not been drafted. Once the Mayor has read and understands the previous contract then he will send it to Attorney Minor then pass it to the Board.

• **Contracts – Board Approval** – Vice Mayor Sutton requested the copier contract be brought before the Board. The Mayor stated the issue had been addressed in a previous meeting.

• **Waste Connection Contract** – Mayor Goodman asked for consideration of renewing the contract for a 5th year. A motion was made by Vice Mayor Sutton to extend the contact with no increase to the citizens. Alderman Rector seconded the motion. The motion passed unanimously.

• **Multi-Modal Grant** – Vice Mayor Sutton inquired of the status of the grant. The Mayor stated the grant was declined. Alderman Cates requested a cost estimate of putting in a sidewalk on Hwy 194 from Hidden Springs to West Jr. High.

• **2020 Annual Budget and Property Tax Rate** – Vice Mayor Sutton asked why the 2020 Annual Budget and Property Tax Rate was not on this agenda. The Mayor explained a public notice is required to be published 10 days prior to the 2nd reading. The public notice requirement was unable to be met. Vice Mayor Sutton asked for an email correspondence of who was responsible for getting that done. Alderman Cates specifically asked if the Year End Close would be affected by the delay of 2020 Budget passage. CFO, Yvonne Bullard stated no.

• **Employee Hiring** – Vice Mayor Sutton made a decision, from this point forward, to have all applications be presented to the board prior to hiring an individual.

• **Professional Grant Writer Contract** – Vice Mayor Sutton made a motion to publicize and interview for a Town Grant Writer. The motion was seconded by Alderman Cates. The motion passed unanimously.

• **Office Space** – Vice Mayor Sutton stated he wants to see the Main Street property office space be utilized as soon as possible.

• **Plans for Town - Downtown, Parks & Recreation** – Vice Mayor Sutton asked that meetings be held to establish a plan moving forward.
2018-2019 Funds for New Recreation Facility Signage - Vice Mayor Sutton requested that 4x8 signage be ordered and paid for out of the current budget for the purpose of letting the public know the town has purchased the property and the intent of its use. All Board members agreed.

Town of Oakland Website - Vice Mayor Sutton asked when the website will be completed and requested the url out for the board to review.

10. Old Business – None

Billy Ray Morris Sewer Adjustment – A motion was made to consider the requested adjustment was made by Vice Mayor Sutton. The motion was seconded by Alderman Duncan. A motion was made to adjust the sewer charge by Vice Mayor Sutton and seconded by Alderman Rector. The motion passed unanimously.

Ordinance 19-01 – 2018-19 Budget Amendment - Rescinded

11. New Business

Ordinance 19-04 – 2018-2019 Budget Amendment – 1st Reading

A motion was made by Alderman Duncan and seconded by Vice Mayor Sutton to hear. A motion was made by Vice Mayor Sutton to approve the 1st Reading of 2018-2019 Budget Amendment. The motion was seconded by Alderman Duncan. All were in favor, none opposed. The motion passed unanimously.

Resolution 19-27 – Authorizing purchase of Live Stream Equipment

A motion was made by Vice Mayor Sutton and seconded by Alderman Cates to review. A motion was made by Vice Mayor Sutton to accept the bid of Nolan Audio for Live Streaming. The motion was seconded by Alderman Cates Mayor Goodman called for a vote; all in favor, none opposed. The motion passed unanimously.

Resolution 19-28 -Authorizing purchase of Sound System

A motion was made by Alderman Cates and seconded by Alderman Duncan. A motion was made by Vice Mayor Sutton to accept the bid of Nolan Audio for Sound System. The motion was seconded by Alderman Rector. Mayor Goodman called for a vote; all were in favor, none opposed. The motion passed unanimously.

Resolution 19-29- Awarding Bid for Sanitary Sewer Expansion – U.S. Hwy 64- Westside

A motion was made by Vice Mayor Sutton and seconded by Alderman Duncan to hear. A motion was made by Vice Mayor Sutton to award the bid to Agro Construction. The motion was seconded by Alderman Cates. Mayor Goodman called for a roll call vote; Alderman Duncan, Rector, Cates and Vice Mayor Sutton voted in favor, none opposed. The motion passed unanimously.
Resolution 19-30 – Awarding Bid for Asphalt Paving Contract

A motion was made by Alderman Cates and seconded by Alderman Rector to hear. A motion was made to table Resolution 19-30 until next scheduled meeting. The motion was seconded by Alderman Cates. Mayor Goodman called for a vote; all were in favor, none opposed. The motion passed unanimously.

Resolution 19-31 – Fayette County Ambulance Service Authorization

A motion was made by Vice Mayor Sutton to pass Resolution 19-31 and seconded by Alderman Cates to review. Mayor Goodman called for a vote; all were in favor, none opposed. The motion passed unanimously.

Resolution 19-32- Approval to Enter Contract for Pond Maintenance

A motion was made by Alderman Cates and seconded by Alderman Rector to pass Resolution 19-32. Mayor Goodman called for a vote; all were in favor, none opposed. The motion passed unanimously.

Board of Zoning and Appeals Appointment

A motion to consider resulted no motion. Motion died on floor.

Hiring - Fire Department

A motion was made by Vice Mayor Sutton and seconded by Alderman Rector to consider applicant for hire. Vice Mayor Sutton requested seeing the applications. Alderman Duncan moved to accept the Chief’s recommendation. Vice Mayor Sutton and Alderman Cates agreed to vote tonight, but state they will not vote in future if all applications are not present to them for review. A motion was made by Alderman Rector to accept the recommendation of Chief Walls. The motion was seconded by Alderman Duncan. Mayor Goodman called for a vote; all were in favor, none opposed. The motion passed unanimously.

12. Approval of Invoices or Credit Applications

A motion was made by Vice Mayor Sutton and seconded by Alderman Rector. A motion was made by Vice Mayor Sutton and seconded by Alderman Cates to approve. Mayor Goodman called for a vote; all were in favor, none opposed. The motion passed unanimously.

13. Adjournment

Motion made to adjourn by Alderman Rector and seconded by Vice Mayor Sutton. All in favor. The meeting was adjourned.

Date: June 20, 2019

Chris Goodman, Mayor

K. Yvonne Bullard, City Recorder
Mayor & Board of Aldermen – Special Called Meeting

Meeting Minutes

July 11, 2019

Present: Mayor Chris Goodman
Vice-Mayor Ken Sutton
Aldermen Kelly Rector & Frank Cates

Prayer and Pledge of Allegiance to the American Flag

1. Call to order by Mayor Goodman
2. Quorum established
3. Approval of Agenda
   A motion to approve the agenda as presented was made by Alderman Cates. The motion was seconded by Alderman Rector. All in favor, none opposed. The motion passed unanimously.

4. Public Hearing – Ordinance 19-02 - Establishing Standard for Refunding Residual Overpayments Paid through Oakland City Court
   A public hearing related to Ordinance 19-02 was called by Mayor Goodman. With no response from the public, the public hearing was closed. Mayor Goodman asked for a motion to review Ordinance 19-02 - Establishing Standard for Refunding Residual Overpayments Paid through Oakland City Court. A motion to consider Ordinance 19-02 was made by Alderman Rector, with Alderman Duncan seconding the motion. A vote was called. All in favor, none opposed. The motion passed unanimously.

5. Public Hearing - Ordinance 19-03 – FY 2020 Budget – 2nd Reading
   A public hearing related to Ordinance 19-03 was called by Mayor Goodman. With no response from the public, the public hearing was closed. A motion was made by Vice Mayor Sutton to hear Ordinance 19-03. The motion was seconded by Alderman Cates. Vice Mayor Sutton requested that the board be to revisit salaries, in the near future. A motion was made by Vice Mayor Sutton to accept Ordinance 19-03 FY20 Operating Budget as presented. The motion was seconded by Alderman Rector. All in favor, none opposed. The motion passed unanimously.

6. Resolution 19-30 – Contract Award of Roadway Improvements
   A motion was made by Vice Mayor Sutton to hear Resolution 19-30. The motion was seconded by Alderman Rector. Vice Mayor Sutton made a motion to table Resolution 19-30 until the July 18, 2019 Regular Board Meeting. The motion was seconded by Alderman Cates. All in favor, none opposed. The motion passed unanimously.
7. **Cypress Creek Bridge**

Mayor Goodman explained to the Board of a letter from Public Entity Partners, the provider of the town’s liability insurance. The letter is putting the town on alert of an inspection that was done and the immediate need to repair or remove the Cypress Creek Bridge. The Board agreed the Mayor setup a meeting with Fayette County Commissioners, school board and Ken King.

8. **Adjournment**

Motion made to adjourn by Alderman Rector and seconded by Vice Mayor Sutton. All in favor. The meeting was adjourned.

Date July 11, 2019

Chris Goodman, Mayor

K. Yvonne Bullard, City Recorder
Mayor & Board of Aldermen – Special Called Meeting

Meeting Minutes
June 27, 2019

Present: Mayor Chris Goodman
Vice-Mayor Ken Sutton
Aldermen Kelly Rector & Frank Cates

Prayer and Pledge of Allegiance to the American Flag

1. Call to order by Mayor Goodman
2. Quorum established
   A motion was made by Vice Mayor Sutton to review Ordinance 19-04. The motion was seconded by Alderman Cates. A call to vote passing Ordinance 19-04; all in favor, none opposed. The motion passed unanimously.

4. Board of Zoning and Appeal Appointment
   Mayor Goodman asked board members for consideration of appointing Christina Hall to the BZA Board. The board gave the Mayor authority to make the appointment. Mayor Goodman introduced Ms. Hall as the newly appointed BZA Board Member.

5. Discussion Item - Fire Works Ordinance Changes
   Vice Mayor Sutton suggested the board in any changes made to consider more isolated area for them to setup; reconsiders the locations of high-volume areas, i.e. Kroger and Walmart parking lot. It was determined that the Fireworks Ordinance would be revisited with intent to update taking affect prior to New Year sales.

6. Adjournment
   Motion made to adjourn by Alderman Cates and seconded by Alderman Rector. All in favor. The meeting was adjourned.

Date June 27, 2019

Chris Goodman, Mayor
K. Yvonne Bullard, City Recorder