Mayor & Board of Aldermen – Regular Meeting

Meeting Minutes
March 21, 2019

Present:
Mayor Chris Goodman
Vice-Mayor Ken Sutton
Aldermen Greg Duncan, Kelly Rector & Frank Cates

Prayer and Pledge of Allegiance to the American Flag

1. Call to order by Mayor Goodman
2. Quorum established
3. Approval of Agenda

Mayor Goodman called for a motion to review the agenda; a motion was made to review by Alderman Cates and seconded by Vice Mayor Sutton. The Mayor requested the agenda be amended in removing from “Discussion Items”; “Executive Session- Police Matter”, “Charter Amendment Revise”. The items, instead, will be taken up as “New Business” as indicated on the agenda. The Mayor requested the agenda be amended in removing from “Discussion Items”; “Property Acquisitions- Smoot Property & Main Street” and adding them to “New Business” as Resolution numbers 19-13 & 19-14. Lastly, removing “Approval of Volunteer Fire Fighter Applicant” at the request of the Fire Chief. A motion was made to accept the changes by Alderman Duncan and seconded by Vice Mayor Sutton. None opposed. A vote was called accepting the agenda as amended. Alderman Rector made the motion and Alderman Cates seconded the motion. All in favor, none opposed. The motion passed unanimously.

4. Reading and correction/Approval of Minutes of Regular Board Meeting

Mayor Goodman called for a motion to review February 21, 2019 Regular Board Meeting Minutes; a motion was made to review by Vice Mayor Sutton and seconded by Alderman Cates. A call to vote accepting the minutes as presented; all in favor, none opposed. The motion passed unanimously.

5. Citizen’s Comments

Russ Emele – Misty Wood Cove - Offered thanks to Oakland Public Works Department for efforts in picking up litter along Wirt Road and to Oakland Codes Department working with contractors in maintaining construction sites. Mr. Emele spoke on sprinkler systems at subdivision entrances. Riverdale Subdivision is looking to spend approximately $500.00 for plants & mulching at the entrance. With no HOA in his community, there’s an issue with completing the service application identifying a billing address. Also, asked if the required deposit could be waived.

Gary Schmidt – Dogwood Springs – Expressed concern of the lack of communication regarding the special election.

Wayne Johnston – Lazy J Drive - Inquired of the recalculated amount the Optional Sale Tax and how it will affect lowering the property tax.
Adrian Wiggins – Cypress Point Cove – Addressed the board to consider putting the Charter Change of Town Manager to a referendum vote.

6. Communications from the Mayor

Mayor Goodman acknowledged and thanked all in attendance. The Mayor spoke to Mr. Emele’s issue of waiving the deposit for water services, stating that would be an issue for the Board Members to decide. Ordinance prevents any individual having the authority to waive a deposit. The Mayor acknowledged Mr. Schmidt’s concern and stated that he intends to draft a quarterly newsletter for the purpose of updating citizens. As for Mr. Wiggins appeal, a referendum election would be a decision of the Board Members. The Mayor addressed Mr. Johnston, as the final numbers are expected in prior to July 1st.

7. FYE 2018 Audit Presentation – Trey Watkins

Mr. Watkins reported Oakland is finally current. A brief presentation document of the audit was given to each Board Member. Watkins & Uiberall issued an “Unmodified Opinion” a clean audit. There were two findings, one a repeat from FY 2017 – untimely closing of the books, which is not expected to be repeated, now the past audits are current. The second related to a prior period mistake, insurance monies paid in 2017 that related 2018 expenses. An adjusting entry was necessary to get them in the proper period. There were no significant weaknesses found during the 2018 Audit period.

Mr. Watkins referred to the Management Letter, regarding an issue reported to the Comptroller’s Office. The issue related to missing computer equipment, removed from the town offices for repair. It is not thought to be material to the Financial Statement, the actual purchasing documents of the missing computer equipment could not be matched to the depreciation schedules. In response to this letter, it is recommended a stronger tracking system for asset purchasing to be put in place and each department head be responsible for their own equipment.

A motion was made by Vice Mayor Sutton to approve the FY 2018 Audit as presented. Alderman Rector seconded the motion. None opposed. The motion passed unanimously.

8. Reports from Department Heads

Code Enforcement - Walter Owens provided update.
Water & Public Works – Harvey Ellis provided update.
Parks & Recreation – Brandon Mullins provided update.
Police Department – Chief Earl provided update – reporting temporary reallocation of officers to mid-night shift in response to recent vehicle burglaries.
Fire Department – Chief Walls provided update.
Admin. Department – Yvonne Bullard - reported department reallocations of funds and a correction to Resolutions passed in January and February 2019.
Minutes of March 21, 2019 Meeting shall reflect:

Resolutions passed January 17, 2019:

Resolution 18-44 – Bids for an aeration system for small lagoon… the new Resolution #19-01
Resolution 18-45 – Rental Agreement w/ Revolution Church…the new Resolution #19-02
Resolution 18-46 – Reimbursement of Hidden Springs Tap-Fees…the new Resolution # 19-03
Resolutions passed February 21, 2019:

Resolution 18-47 – Award of Mechanical Aerators Contract...the new Resolution 19-04
Resolution 18-48 – Mutual Aid Agreement w/ 25th Judicial District Drug Task Force...the new Resolution #19-05
Resolution 18-49 – Authorization to Solicit Bids for Grease Management Program...the new Resolution #19-06

9. Report from Oakland Chamber of Commerce

Ms. Krepela announced the following events:
March 23rd – Fayette County Spring Clean Day
April 13th – Fayette County Plant Sale @ Oakland Elementary
April 13th – Oakland Spring Fest @ West Jr. High
May 18th – Oakland Farmer’s Market @ Oakland Elementary 8am-12pm

The Annual Denim and Diamonds Gala was successful with awards presented to Oakland Meat Market for “Small Business of the Year”, Ace Hardware for “Large Business of the Year” and town employee, Amy Seagraves received the “Spirit of Oakland” award. A special award, “Business of the Century” was present to The Fayette Falcon.

10. Reports from Members of the Board of Mayor and Aldermen

Discussion Items:

• Charter Amendment – Letter received from Representative Ron Gant - Vice Mayor Sutton asked Attorney Minor if he saw any difficulties in getting the matter corrected, which, Attorney Minor responded no. A motion was made by Vice Mayor Sutton instructing Attorney Minor to move forward with correcting the legal issues stated in the letter from Representative Ron Gant and remove the language related to “Creation of Municipal Schools” from the resolution that will be repealed later in this meeting. The motion was seconded by Alderman Rector. All in favor, none opposed. The motion passed unanimously.

• Paving Priority Lists - Vice Mayor Sutton made a motion directing Harvey Ellis to present the Board with a “Paving Plan”, listing the paving projects in the priority of which the work will be performed. The motion was seconded by Alderman Cates. All in favor, none opposed. The motion passed unanimously.

• Funding for Sewer Project West – A motion was made by Vice Mayor Sutton to instruct Ms. Bullard in contacting Ken King to have an email sent to the Board Members regarding: (1) The Funding Options Available for the project and (2) The amount of time, Mr. King anticipates, it would take to complete the work under each of those options. The motion was seconded by Alderman Cates. All in favor, none opposed. The motion passed unanimously.

• Sales Tax Referendum – Vice Mayor Sutton inquired of the Sales Tax referendum in regard to setting and decreasing the property tax rate to the citizens of Oakland. He asked if there was a stipulation in when the tax rate could be set; does it have to be set during budget time? The Mayor answered saying, the Board had the right to set them at any time. Alderman Cates asked the Board to consider setting the property tax rate in May 2019. Vice Mayor Sutton requested the issue to be placed on the April 2019 agenda. All Board Members agreed.
• **Home Business Sales Taxes** - Alderman Cates requested a list of Home Businesses in Oakland. Code Enforcement will supply a list of those with zoning variances allowing home business operations then the generated report will be compared to the situs report. The findings will be reported to the Board Members.

• **Budget Workshop** – Vice Mayor Sutton made a motion to schedule a Budget Workshop for April 4th at 7:00pm. The motion was seconded by Alderman Rector. All in favor, none opposed. The motion passed unanimously.

11. **Old Business**

   None

12. **New Business**

   Approval of payment as recommended by the Town Attorney during the March 4, 2019 Executive Session.

   Alderman Cates made a motion to approve the recommendation of Attorney Minor during the March 4th, Executive Session. The motion was seconded by Alderman Duncan. Mayor Goodman called for a vote; all in favor, none opposed. The motion passed unanimously.

   **Resolution 19-07 – Repeal of Resolution 18-40 Chart Amendment**

   A motion was made by Vice Mayor Sutton and seconded by Alderman Rector. Mayor Goodman called for a vote; all in favor, none opposed. Resolution 19-07 passed unanimously.

   **Resolution 19-08 – Somerset Phase 4 Subdivision Contract**

   A motion was made by Vice Mayor Sutton and seconded by Alderman Cates to review Resolution 19-08. Mayor Goodman called for a vote; all in favor, none opposed. Resolution 19-08 passed unanimously.

   **Resolution 19-09 – Burton Place C Subdivision Contract**

   A motion was made by Alderman Duncan and seconded by Vice Mayor Sutton to review Resolution 19-09. Mayor Goodman called for a vote; all in favor, none opposed. Resolution 19-09 passed unanimously.

   **Resolution 19-10 – Hidden Springs Payout**

   A motion was made by Vice Mayor Sutton and seconded by Alderman Cates to review Resolution 19-10. Mayor Goodman called for a vote; all in favor, none opposed. Resolution 19-10 passed unanimously.

   **Resolution 19-11 – Bid Request for Track Loader/Skid Steer Machine**

   A motion was made by Alderman Cates and seconded by Alderman Rector to review Resolution 19-11. Mayor Goodman called for a vote; all in favor, none opposed. Resolution 19-11 passed unanimously.
Resolution 19-12—Donation to Fire Department

A motion was made by Alderman Cates and seconded by Alderman Rector to review Resolution 19-12. Mayor Goodman called for a vote; all in favor, none opposed. Resolution 19-12 passed unanimously.

Resolution 19-13—Main Street Property Acquisition

A motion was made by Vice Mayor Sutton and seconded by Alderman Rector to review Resolution 19-13. Alderman Rector made a motion to add an addendum in requiring an itemized list of "Church Property" referenced in the agreement. Mayor Goodman called for a vote; three (3) in favor: Vice Mayor Sutton, Alderman Duncan and Alderman Rector with one (1) opposed, Alderman Cates. Resolution 19-13 passed 3 to 1 vote.

Resolution 19-14—Smoot Property Acquisition

A motion was made by Alderman Cates and seconded by Alderman Rector to review Resolution 19-14. Mayor Goodman called for a vote; all in favor, none opposed. Resolution 19-14 passed unanimously.

Approval to fill Vacant Water and Wastewater Position

A motion was made by Vice Mayor Sutton and seconded by Alderman Rector to consider. Mayor Goodman called for a vote; all in favor, none opposed. The motion passed.

13. Approval of Invoice and Credit Applications

A motion was made by Vice Mayor Sutton and seconded by Alderman Cates to consider the Fund Craft Application for the Centennial Cookbook order. Mayor Goodman called for a vote; all in favor, none opposed. The motion passed.

14. Adjournment

Motion made to adjourn by Alderman Rector and seconded by Alderman Duncan. All in favor. The meeting was adjourned.

Date: March 21, 2019

Chris Goodman, Mayor

K. Yvonne Bullard, City Recorder
Mayor & Board of Aldermen – Beer Board Meeting

Meeting Minutes

- March 21, 2019

Present: Chairman Kelly Rector
Mayor Chris Goodman
Vice-Mayor Ken Sutton
Aldermen Greg Duncan, & Frank Cates

1. Call to Order – Establish Beer Board Chairman

Chairman Rector called to order all present for the Beer Board Meeting.

2. Presentation/Discussion – Application for Beer Permit

A motion was made by Vice Mayor Sutton to review the application requesting On-premise Beer Permit Jose de Jesus Gonzales the motion was seconded by Mayor Goodman.

The location of business 200 Chickasaw Ridge, Suite #10, Oakland TN 38060.

A call to vote in approving the application as requested by Jose de Jesus Gonzales, for “On-Premises” beer sales, all in favor, none opposed, the request was granted.

Adjournment

Motion made to adjourn by Mayor Goodman and seconded by Alderman Duncan.

Date March 21, 2019

Chris Goodman, Mayor
K. Yvonne Bullard, City Recorder
Mayor & Board of Aldermen – Special Call Meeting

Meeting Minutes

- April 11, 2019

Present: Chairman Kelly Rector
Mayor Chris Goodman
Vice-Mayor Ken Sutton
Aldermen Greg Duncan, & Frank Cates

1. Call to Order – Quorum Establishes
   Mayor Goodman called to order all were present.

2. Resolution 19-15 – Charter Change
   A motion was made by Alderman Cates to review Resolution 19-15. The motion was seconded by Alderman Duncan. A call for roll call vote; Alderman Duncan = yes, Alderman Rector = yes, Vice Mayor Sutton = yes and Alderman Cates= yes. The motion passed unanimously.

3. Resolution 19-16 – Smoot Property Purchase
   A motion was made by Vice Mayor Sutton to review Resolution 19-16. The motion was seconded by Alderman Cates. A call to vote resulted all in favor, none opposed. The motion passed unanimously.

4. Resolution 19-17 – Revolution Church Property Purchase
   A motion was made by Alderman Duncan to review Resolution 19-17. The motion was seconded by Alderman Rector. A call to vote resulted three (3) in favor and one (1) opposed. The motion passed: In favor were Vice Mayor Sutton, Alderman Duncan and Alderman Rector; opposed was Alderman Cates.

5. Adjournment
   Motion made to adjourn by Alderman Rector and seconded by Alderman Duncan.

Chris Goodman, Mayor

K. Yvonne Bullard, City Recorder

Date April 11, 2019